



Invitation to the 2021 Annual General Shareholders' Meeting

PTT Exploration and Production Public Company Limited

On Thursday 8 April 2021 at 09.30 hrs.

at Bangkok Convention Center, 5th Floor, Central Plaza Ladprao (Plaza Zone)

No. 1695 Phaholyothin Road, Chatuchak, Chatuchak, Bangkok.

Guidelines for attending the Meeting

With our awareness and deep concern over the COVID-19 pandemic as well as the health and safety of the Meeting attendants, PTTEP, therefore, kindly asks shareholders to thoroughly read and strictly comply with the guidelines for attending the Meeting indicated in this invitation.

1. To reduce the risk of spreading the disease and due to the seat limitation from social distancing, shareholders are requested to;

- 1.1 Kindly grant a proxy to the Company's Independent Director instead of attending the Meeting in person.
- 1.2 Submit relevant questions prior to the Meeting and follow the Meeting via live broadcast at the Company's website.

2. Should shareholders wish to attend the Meeting in person,

- 2.1 Cooperate on the health screening process and fill in the health declaration form without concealing the health information or traveling record.
- 2.2 Prepare and wear a facemask at all times.
- 2.3 Acknowledge that no food and drink are served / eating and drinking are strictly prohibited in the meeting venue.
- 2.4 Ask questions and make comments by writing in a paper only.

Registration starts at 7.30 hrs.

*** For more convenience in registration, ***

*** Kindly bring the Registration Form with barcode to the meeting ***

*** No Tokens Provided for Shareholders and Proxies Participating the Meeting***



No. PTTEP 13143/00-1727/2021

5 March 2021

Subject: Invitation to 2021 Annual General Shareholders' Meeting

To: Shareholders

- Attachment:
1. Annual Report 2020 (56-1 One Report) and the Sustainability Report for the year 2020 (electronic files via QR Code) and the Notification of Meeting (Registration Form)
 2. Duties and responsibilities of PTTEP Sub-Committees
 3. PTTEP Definition of Independent Director
 4. Information of the Director Nominees to be elected as PTTEP directors
 5. Document and evidence required for meeting attendance and proxy granting
 6. Envelope for returning Proxy Form to PTTEP
 7. Bar code Proxy Form B. (Proxy Forms A. or C. can be downloaded from website: www.pttep.com)
 8. Name List and Details of PTTEP Independent Directors to be used with Proxy of shareholders
 9. PTTEP Articles of Association, the Public Limited Company Act and the Securities and Exchange Act concerning the Shareholders' Meeting and Vote Casting
 10. Requisition Form for hard copy of Annual Report 2020 (56-1 One Report) and the Sustainability Report 2020
 11. PTTEP Guidelines on Personal Data Processing for Shareholders Meeting
 12. Procedures for Attending the 2021 Annual General Shareholders' Meeting
 13. Map of the Meeting location
 14. Precautionary Measures and Guidelines for Holding the Annual General Shareholder' Meeting under the Circumstance of Coronavirus 2019 (COVID-19) and COVID-19 Screening questionnaire

PTT Exploration and Production Public Company Limited (PTTEP) would like to invite all shareholders to attend the 2021 Annual General Shareholders' Meeting on Thursday 8 April, 2021 at 09.30 hours, at Bangkok Convention Center, 5th Floor, Central Plaza Ladprao (Plaza Zone), 1695 Phaholyothin Road, Chatuchak, Bangkok 10900. PTTEP has fixed the Record Date on which shareholders have the right to attend the 2021 AGM as March 2, 2021. The meeting agendas are as follows:

Agenda Item 1 **To acknowledge the 2020 Performance Results and 2021 Work Plan of the Company**

Related Information:

The 2020 Company's performance is as detailed in Attachment 1, whereas the 2021 work plan will be presented on the Meeting day.

The Board of Directors' Opinion:

The Meeting should acknowledge the 2020 performance results including the financial statements and other matters as illustrated in the Annual Report 2020 (56-1 One Report) and the Sustainability Report 2020. The Meeting should also acknowledge the Company's 2021 work plan which will be presented in the Meeting as proposed.

Agenda Item 2 **To approve the financial statements for the year ended December 31, 2020**

Related Information:

PTTEP's financial statements for the year ended December 31, 2020 were audited by the Auditor, reviewed by the Audit Committee and endorsed by the Board of Directors. The details of the financial statements are in Attachment 1 and are summarized comparing with last year as follows:

Items	Million US Dollar		Million Baht	
	2020	2019	2020	2019
Total Assets	22,493	22,285	675,637	671,990
Total Liabilities	10,694	10,444	321,226	314,931
Total Equity	11,799	11,841	354,411	357,059
Total Revenues	5,357	6,413	167,418	198,822
Profit for the year	720	1,569	22,664	48,803
Basic earnings per share	0.18	0.38	5.65	11.72
	(US Dollar/Share)	(US Dollar/Share)	(Baht/Share)	(Baht/Share)

Board of Directors' Opinion:

The Meeting should approve the financial statements for the year ended December 31, 2020 which have been audited by the Auditor and reviewed by the Audit Committee. The Board of Directors has also endorsed the financial statements.

Agenda Item 3 To approve the dividend payment for 2020 performance

Related Information:

It is the policy of the Company that PTTEP, under normal circumstances, will pay dividend to shareholders of not less than 30 percent of net income after tax. According to the Public Company Act B.E. 2535 Section 115 and the Company's Articles of Association Clause 32, PTTEP's Board of Directors may resolve to pay the interim dividend to shareholders in case the Company has adequate profits, and subsequently inform the shareholders at the next shareholders' meeting.

For the year ended 2020, PTTEP reported total revenue of US Dollar 5,357 million; net profit of US Dollar 720 million; total assets of US Dollar 22,493 million; total liabilities of US Dollar 10,694 million; equity of US Dollar 11,799 million; unappropriated retained earnings of US Dollar 7,673 million and cash and cash-equivalents, including short-term investments of US Dollar 3,804 million. The Company's Board of Directors has considered that PTTEP should pay dividends for the 2020 year of operations to the Company's shareholders at the rate of 4.25 Baht per share, or approximately 77%; represents an annualized dividend yield of 4.33%. The proposed dividend payment is consistent with the Company's operating performance and the dividend yield is within range of investor expectation as well as within the peer group. The dividend payment also complies with the Company's dividend policy, has no impact to the Company's liquidity and capital structure, and takes into account the Company's investment plan.

The Company has already made the interim dividend payment for the 2020 first-half-year operations at the rate of 1.50 Baht per share, and will pay the remaining 2020 dividend at the rate of 2.75 Baht per share from unappropriated retained earnings under the Petroleum Income Tax Act, and shall be payable on 26 April 2021, after obtaining approval from the 2021 AGM. The shareholders entitled to receive the dividend are those appearing on the shareholder list as of the Record Date, 2 March 2021.

The dividend payment in Baht is made in reference to the company performance in US Dollars, and the weighted-average interbank exchange rate published by the Bank of Thailand 1 business day prior to the Board meeting date.

The dividend payment record for 2020 and 2019 are per the table below:

Details of Dividend Payment	2020		2019	
	USD	Baht	USD	Baht
1. Net income (Million)	720		1,569	
2. Basic Earnings per Share	0.18		0.38	
3. Dividend Payout Ratio (Percentage)*	77		49	
4. Total Dividend Payment (per Share)		4.25		6.00
4.1 First-half-year Operations Dividend		1.50		2.25
4.2 The Remaining Dividend		2.75		3.75
5. Total Dividend Amount (Million)		16,872		23,820
6. Number of Shares (Million)				
6.1 At the interim dividend payment	3,970		3,970	
6.2 At the remaining dividend payment	3,970		3,970	

*Remark: Dividend Payout Ratio calculated based on weighted-average interbank exchange rate published by the Bank of Thailand 1 business day prior to the Board meeting date.

The Board of Directors' Opinion:

The Meeting should acknowledge the interim dividend payment and approve the annual dividend payment for 2020 at 4.25 Baht per share. The company has already made the interim dividend payment for the 2020 first-half-year operations on August 28, 2020 at the rate of 1.50 Baht per share from unappropriated retained earnings under the Petroleum Income Tax Act. The remaining 2020 dividend of 2.75 Baht per share will be paid from unappropriated retained earnings under the Petroleum Income Tax Act and shall be paid on April 26, 2021, after obtaining approval from the 2021 AGM. The shareholders entitled to receive the dividend are those appearing on the shareholder list as of the Record Date on March 2, 2021.

Agenda Item 4 To appoint the auditor and consider the auditor's fees for year 2021

Related Information:

PTTEP is an auditee of the State Audit Office of the Kingdom of Thailand (SAO) and a government agency in accordance with the Organic Act on State Audit B.E. 2561 (2018) and the State Financial and Fiscal Discipline Act, B.E. 2561 (2018) (the State Financial and Fiscal Discipline Act), respectively. SAO, therefore, has the authority and duty to audit PTTEP's financial statements.

In 2019, SAO sent a letter to PTTEP to engage other auditor by referring to section 71 of the State Financial and Fiscal Discipline Act. SAO or other auditor approved by SAO has to audit the financial statements of government agencies. PTTEP, therefore, arranged a tender to select an auditor and appointed the auditors from PricewaterhouseCoopers ABAS Ltd. (PwC) as the independent auditors for the financial statements for the year 2020.

The Audit Committee considered qualifications of the auditors from both the technical side, examining their experience and qualifications, and the commercial side. This consideration resulted in the opinion that PwC is a reliable audit firm with a high performance record and a sufficient number of qualified staff. The Audit Committee proposed that the auditors from PwC as listed below be appointed as the independent auditors of PTTEP to the Board of Directors to propose to shareholders for their approval.

- (1) Ms. Amornrat Pearmpoonvatanasuk* Certified Public Accountant Registration No. 4599 or
- (2) Mr. Boonrueng Lerdwiseswit Certified Public Accountant Registration No. 6552

* Remark: Ms. Amornrat Pearmpoonvatanasuk was the auditor responsible for auditing and expressing opinion on PTTEP's financial statements for 2020 (1 year).

Whereby one of the proposed auditors may be appointed to perform the audit and express an opinion with regard to PTTEP's financial statements for the year 2021 with a fee of 8,900,000 Baht, which is the same rate as the fee in 2020.

SAO has approved the proposed auditors from PwC above as auditors of PTTEP's financial statements for the year 2021. In addition, the proposed auditors have qualifications that comply with the guidelines of the Securities and Exchange Commission and they have no relationship or conflict of interest with PTTEP, its subsidiaries, management, major shareholders, or their related parties. Therefore, the proposed auditors are accordingly independent to audit and express their opinion for PTTEP's financial statements. Furthermore, even though some of PTTEP's subsidiaries are audited by other auditors, PTTEP's Board of Directors is responsible for ensuring that the financial statements of those subsidiaries are completed within their schedules.

In 2020, PTTEP had non-audit service fees to PwC totaling 20,754,984 Baht which were mainly for preparation of Comfort Letters supporting liability management of the Group for US dollar denominated debt which issued and entirely offered to offshore investors. While, in 2019, PTTEP had non-audit service fees to SAO, for preparation of Comfort Letters, totaling 15,000,000 Baht.

Board of Directors' Opinion:

The Meeting should approve the appointment of Ms. Amornrat Pearmpoonvatanasuk Certified Public Accountant Registration No. 4599 or Mr. Boonrueng Lerdwiseswit Certified Public Accountant Registration No. 6552, auditors from PricewaterhouseCoopers ABAS Ltd., to serve as the auditor of PTTEP for the year 2021 with an audit fee of 8,900,000 Baht as proposed by the Audit Committee. This proposal has been subsequently endorsed by the Board of Directors.

Agenda Item 5 To approve the Board of Directors' and the sub-committees' remuneration**Related Information:**

The Public Limited Companies Act, B.E. 2535 stipulates that the Board of Directors' remuneration is subject to the Annual General Shareholders' Meeting resolution. For 2021, the Nominating and Remuneration Committee has reviewed the remuneration package of the board of directors and sub-committees by comparing with other companies listed on the Stock Exchange of Thailand (SET 50) and among the companies of PTT Group. The Board of Directors agreed that retainer fee, meeting fee, and directors' bonus are comparable with SET 50 and the companies of PTT Group, and deemed it appropriate to remain the remuneration package at the same rate according to the resolution of the Annual General Shareholders for the Year 2020 as below:

Monthly fee, Meeting fee, Bonus and Other Remuneration

Remuneration⁽¹⁾	2021 (Current Proposal)	2020
1. Board of Directors		
1.1 Retainer fee (paid in full month)	Baht/person/month	Baht/person/month
• Chairman	50,000	50,000
• Director	40,000	40,000
1.2 Meeting fee (for those in attendance only)	Baht/person/time	Baht/person/time
• Chairman	62,500	62,500
• Director	50,000	50,000
2. The Standing Sub-committees in accordance to the Company's Article of Association		
2.1 Meeting fee (for those in attendance only)	Baht/person/time	Baht/person/time
• The Chairman of the sub-committees	56,250	56,250
• Director	45,000	45,000
3. Other Remuneration	None	None
4. Directors' Bonus ⁽²⁾	the rate of 0.2 percent of annual net profit with total limit of 60 million Baht	the rate of 0.2 percent of annual net profit with total limit of 60 million Baht

Remark:

1. The Chairman of the Board shall receive a 25 percent increase of the fees.
2. Directors' Bonus : The bonus will be payable to the Board of directors at the rate of 0.2 percent of annual net profit as stated in the Company's consolidated annual financial statement with total limit of 60 million Baht as previously approved by the shareholders, if the company pays dividend to shareholders and adjust according to each director's office period. The Chairman of the Board shall receive a 25 percent increase.

In the year 2020, the total remuneration for the board of directors and the sub-committees are sums up to 74,238,822 Baht. The details of the remuneration for each director are presented in the Annual Report 2020 (56-1 One Report) (Attachment 1). To avoid special conflicts of interest, Directors who are shareholders and independent directors granted proxies by shareholders shall refrain from voting on this agenda unless the shareholders clearly define their votes in Proxy B or C.

The Board of Directors' Opinion:

The Meeting should approve the remuneration package of the Board of Directors and sub-committees for the year 2021 for all items i.e. Retainer fee, Meeting fee and 2020 Bonus of the Board of Directors, at the same rate according to the resolution of the Annual General Shareholders for the Year 2020. The Nominating and Remuneration Committee has duly reviewed this proposal, which has been subsequently endorsed by the Board of Directors.

Agenda Item 6 To approve the appointment of new directors in replacement of those who are due to retire by rotation

Related Information:

Pursuant to Public Limited Companies Act, B.E. 2535 and Article 11 of the Company's Articles of Association, one-third of the Board of Directors or five directors who assume the offices of director for the longest period must retire by rotation at the Annual General Shareholders' Meeting every year. In 2021, 5 directors who are due to retire by rotation are qualified as independent directors as prescribed in PTTEP Definition of Independent Director. The said definition is stricter than the rule set by the Capital Market Supervisory Board regarding the shareholding as detailed in item 1 of the PTTEP Definition of Independent Director (Attachment 3). The 5 directors who are due to retire by rotation are:

- | | | |
|-----|----------------------------|---|
| (1) | Mr. Krairit Euchukanonchai | Chairman and Independent Director |
| (2) | Admiral Tanarat Ubol | Vice Chairman of the Independent Directors Committee, Chairman of the Corporate Governance and Sustainable Development Committee and Member of the Nominating and Remuneration Committee |
| (3) | Mr. Pitipan Teparitargorn | Independent Director, Member of the Risk Management Committee, Member of the Corporate Governance and Sustainable Development Committee and Member of the Nominating and Remuneration Committee |
| (4) | Mr. Bundhit Eua-arporn | Independent Director and Chairman of the Nominating and Remuneration Committee |

- | | | |
|-----|---------------------------|--|
| (5) | Mrs. Angkarat Priebjrivat | Independent Director, Member of the Audit Committee and Member of the Corporate Governance and Sustainable Development Committee |
|-----|---------------------------|--|

The Company invited all shareholders to nominate qualified persons to be elected as PTTEP directors through the Stock Exchange of Thailand and the Company's website during 1 September – 30 November 2020. However, no proposals for qualified nominees were submitted to the Company.

The Nominating and Remuneration Committee has thoroughly considered, for maximum benefits of the company, the existing board composition and skill mix, together with qualifications, experience, expertise, terms of directorship, the list of state enterprise directors of the State Enterprise Policy Office and the proposal of PTT Public Co., Ltd. (PTT) as major shareholders. Also, PTTEP's Board of Directors has thoroughly screened and deemed appropriate to propose 5 director nominees who are qualified to perform company's business and for serving as PTTEP directors to the shareholders to elect in replacement of those who are due to retire by rotation in 2021, as follows:

- | | | |
|-----|----------------------------|------------------------------|
| (1) | Mr. Krairit Euchukanonchai | Re-election for another term |
| (2) | Admiral Tanarat Ubol | Re-election for another term |
| (3) | Mr. Pitipan Tepartimargorn | Re-election for another term |
| (4) | Mr. Bundhit Eua-arporn | Re-election for another term |
| (5) | Mrs. Angkarat Priebjrivat | Re-election for another term |

The Nominating and Remuneration Committee deems appropriate to re-elect the five director candidates for another term since they hold the knowledge, especially in the petroleum business, which is a highly specific type of business. They have great understanding in regard to the country's energy strategy and in PTTEP's operations; they are also well equipped with knowledge and expertise in accounting and financial management and have experience in managing and developing large and complex organizations. They played key roles in driving the PTTEP business and organization transformation to support the company's business expansion. They actively pushed the company for organization development in order to become ready for new technologies and a competitive working environment by giving priority to organization culture change in response to new business opportunities and the fast-changing business world. To confirm the "Execute" Strategy, they ensured that PTTEP had success in operations and achieved its business goals by aiming to promote PTTEP to stand out and become well accepted as an international company and ensure its sustainable growth in the long run. Consideration to propose these five candidates for being PTTEP's directors for another term would be beneficial and appropriate in terms of continuity in driving PTTEP's operations in accordance with the company's business strategy as it is intended.

- (1) Mr. Krairit Euchukanonchai be re-elected for another term because he possesses the knowledge, expertise, and extensive experience in the private sector and keen on managing the large and complex organizations. He holds insightful understanding in energy business for the whole value chain and energy strategic plan. Mr. Krairit can well contribute for establishing PTTEP's corporate strategy and appropriate corporate risk management to correspond with new business opportunities both in E&P business and new business as well as value creation for existing projects for PTTEP's sustainable growth.
- (2) Admiral Tanarat Ubol be re-elected for another term because he has knowledge, experience and expertise in security and safety especially in marine safety which is very useful for setting up PTTEP's strategy to support company's marine operations. Admiral Tanarat also has vision to direct PTTEP to be the world-class organization focusing on Company's sustainable growth by having "Excellent" for operation excellent and "Good" for good corporate governance to align with PTTEP's sustainable development strategy.
- (3) Mr. Pitipan Teparatimargorn be re-elected for another term because he possesses knowledge, capability and experience especially in Human Resources Management and Organization Development in energy sector for many years. His past assignments as a Senior Executive Vice President, Human Resources and Organization Excellence and Chief Operation Officer, Upstream Petroleum and Gas Business Group at PTT and current Director positions at Thailand's leading organizations are very beneficial for setting up PTTEP's strategy on human resources management in supporting business and organization transformation and operatorship transfer of newly acquired projects for PTTEP's future growth.
- (4) Mr. Bundhit Eua-arporn be re-elected for another term because he possesses knowledge and expertise in engineering especially in technology and innovation. He emphasizes on building up innovation from existing resources for more value-added. Moreover, he also emphasizes on "people" by putting more on "people development" by building their competencies and encourage them to work with their best potentials. This will be very beneficial for PTTEP in terms of developing its human resources to support its organization change under the challenging energy business situation.
- (5) Mrs. Angkarat Priebjrivat be re-elected for another term because she has knowledge, capability and expertise in accounting and finance. She has vast experience working continuously in the field of accounting and finance. By holding current positions as Independent Director and Member of the Audit Committee at leading financial companies as well as the advisory positions at the Office of the Securities and Exchange Commission and the Stock Exchange of Thailand, she has well understanding in guidelines, rules and requirements related to listed companies all of which could promote PTTEP to operate duly and to continue being a good corporate governance organization.

More detailed personal information and visions of the abovementioned director nominees are available in Attachment 4.

The Board of Directors' Opinion:

The Meeting should approve the election of 5 director nominees as screened and proposed by the Nominating and Remuneration Committee namely; (1) Mr. Krairit Euchukanonchai (2) Admiral Tanarat Ubol (3) Mr. Pitipan Teparatimargorn (4) Mr. Bundhit Eua-arporn (5) Mrs. Angkarat Priebjrivat. The Nominating and Remuneration Committee has duly reviewed this proposal which has been subsequently endorsed by the Board of Directors to further propose the list of director candidates to the State Enterprise Policy Committee (SEPO) for

approval in accordance to the Regulations of the Office of the Prime Minister on State Enterprise Policy and Governance Determination and SEPO has already approved the list of the 5 director nominees on 15 February 2021. All the 5 nominated directors are independent directors according to his notification that his qualification is conformed to the PTTEP Definition of Independent Director. Besides, the directors who are considered to have potential conflicts of interest in this election were not in the meeting room and did not vote for the proposal at the Board of Directors' Meetings.

In this regard, the Board of Directors has reviewed and considered that the proposed nominated independent directors can freely give comments following to the related rules.

Agenda Item 7 Other matters (if any)

Related Information:

According to the Public Limited Company Act B.E.2535, shareholders who together have total shareholding of no less than one-third of the total number of shares sold may propose other matters to the Meeting for consideration other than the agenda items of the Meeting prescribed above.

The Board of Director's Opinion:

The Meeting should not consider any other matters proposed at the Meeting. This is to comply with the Principles of Good Corporate Governance for Listed Companies 2017 and the Annual General Shareholders Meeting Assessment Project that the Meeting should consider only the issues already informed in advance for fairness of the overall shareholders.

PTTEP is concerned over shareholder's health and safety and would like to request that Shareholders strictly follow the measures and guidelines for attending the meeting under the situation of the spread of COVID-19 in Attachment 14. PTTEP kindly requests Shareholders' cooperation to giving a proxy to PTTEP's Independent Director whose list and details are in Attachment 8 to attend the meeting on behalf of Shareholders and view AGM live broadcast via the Company's website. Shareholders may submit the proxy form together with required document and evidence stated in Attachments 1, 5 or 7 using the business reply envelope (postage stamp is not required) to PTTEP by 7 April 2021. Shareholder may submit your questions in advance to CorporateSecretary@pttep.com or to the facsimile number 0-2537-4500.

For shareholders who wish to join the meeting in person, the registration counters will be opened from 07.30 hours onwards. The Chairman has designated related officers who register the meeting attendants to collect the proxy forms on his behalf. For greater convenience of all shareholders and proxy holders, it is recommended that all required documents and evidences as stated in Attachments 1, 5 or 7 be declared at the meeting's registration. The Company recommends that shareholders use Proxy Form B. PTTEP will arrange the meeting with appropriate social distancing as indicated by the related laws. This will limit number of available seats to no more than 300 seats in the meeting room and a health screen process will be conducted. For this matter, there may be a delay in screening and registration for the meeting. PTTEP hereby apologizes for any such inconvenience that may arise.

The Meeting has been organized to be in line with the concepts of sustainable event and circular economy where all materials and resources are to be fully utilized in order to reduce environmental impact. PTTEP minimizes the printing of document by preparing the Annual Report (56-1 One Report) and the Sustainability Report for the year 2020 in QR Code format. However, if shareholders would like to have the hard copies, they may request them using QR Code displayed in Attachment 10. PTTEP will send the reports to you in due course.

- 11 -/ Yours sincerely...

Yours sincerely,

Phongsthorn Thavisin

Phongsthorn Thavisin

Chief Executive Officer

For more information, please contact Corporate Secretary Division, PTTEP:

- | | | |
|-----|----------------------------|------------------|
| (1) | Ms. Pimsuda Sirichote | Tel. 0-2537-4832 |
| (2) | Ms. Porntipa Khanthavichai | Tel. 0-2537-4819 |
| (3) | Mrs. Chatraphan Cheevanon | Tel. 0-2537-5310 |
| (4) | Ms. Nitcha Namtip | Tel. 0-2537-4611 |



หนังสือเชิญประชุม
Notice of Meeting
บริษัท ปตท.สำรวจและผลิตปิโตรเลียม จำกัด (มหาชน)
PTT EXPLORATION AND PRODUCTION PUBLIC COMPANY LIMITED

สิ่งที่ส่งมาด้วย 1
Attachment 1

เรื่อง กำหนดการประชุมสามัญผู้ถือหุ้น
Subject Schedule of Annual General Meeting of Shareholders

วันที่ 05 มีนาคม 2564
Date

สัญชาติ
Nationality

เรียน
To
บ้านเลขที่
Address

เลขทะเบียนผู้ถือหลักทรัพย์
Shareholder's Registration No.

สิ่งที่ส่งมาด้วย เอกสารประกอบการประชุม ฯลฯ
Attachment Details of meeting document

โดยผู้ถือหลักทรัพย์จำนวนทั้งสิ้นรวม
Holding the total amount of

หุ้น/หน่วย
shares/units

ข้อมูลบริษัท / หลักทรัพย์
Company / Securities Information

หุ้นสามัญ
Ordinary share

หุ้น/หน่วย
shares/units

หุ้นบริวาร
Preferred share

หุ้น/หน่วย
shares/units

โดยมีวาระการประชุมตามแนบท้าย
The meeting agenda is attachment

<https://www.set.or.th/set/tsd/meetingdocument.do?symbol=PTTEP&date=210408>



วันที่ประชุม : วันพฤหัสบดีที่ 08 เมษายน 2564 เวลา 09:30 น.
Meeting Date : Thursday, April 08, 2021 at 09:30 hrs.

สถานที่ประชุม : ห้องบางกอกคอนเวนชันเซ็นเตอร์ ชั้น 5 ศูนย์การค้าเซ็นทรัลพลาซ่าลาดพร้าว 1695 ถ.พหลโยธิน จตุจักร กทม.
Meeting Venue : Bangkok Convention Center, 5th Fl., Central Plaza Ladprao, 1695 Phaholyothin Rd., Chatuchak, Bangkok

ข้าพเจ้า.....เป็น [] ผู้ถือหลักทรัพย์ [] หรือผู้รับมอบฉันทะ
I/We am/are shareholder or proxy of a shareholder

ของ บริษัท ปตท.สำรวจและผลิตปิโตรเลียม จำกัด (มหาชน)
of PTT EXPLORATION AND PRODUCTION PUBLIC COMPANY LIMITED

หมายเลขบัตรประจำตัวประชาชน.....ได้มาเข้าร่วมการประชุมดังกล่าวข้างต้น
which the identification (ID) number attend the above mentioned meeting.

ลงชื่อ.....ผู้เข้าร่วมประชุม
Sign Meeting Attendee
(.....)

(เปิดรับลงทะเบียนเวลา 07.30 น.) โปรดนำแบบฟอร์มลงทะเบียนฉบับนี้และหนังสือมอบฉันทะ (กรณีมอบฉันทะ) พร้อมหลักฐานแสดงตนตามสิ่งที่ส่งมาด้วย 5 ของหนังสือเชิญประชุมครั้งนี้มาแสดงเพื่อลงทะเบียนในวันประชุม
บริษัท ขอสงวนสิทธิ์ ไม่รับลงทะเบียนกรณีที่ไม่เอกสารหรือหลักฐาน ไม่ครบถ้วนหรือไม่ถูกต้องหรือไม่เป็นไปตามเงื่อนไขที่ส่งมาด้วย 5
ท่านสามารถค้นหารายละเอียดระเบียบวาระการประชุม พร้อมความเห็นกรรมการในเรื่องดังกล่าว รวมทั้งสิ่งที่จะเสนอต่อที่ประชุมพร้อมรายละเอียดและเอกสารประกอบการประชุมอื่นๆ ผ่าน QR Code หรือ URL <https://www.set.or.th/set/tsd/meetingdocument.do?symbol=PTTEP&date=210408> หรือ ติดต่อขอรับเอกสารประกอบการประชุมได้ที่บริษัทผู้ออกหลักทรัพย์
เว็บไซต์: www.pttep.com / โทร 025374611 ต่อ - / email : CorporateSecretary@pttep.com
สอบถามข้อมูลเพิ่มเติมได้ที่ SET Contact Center เว็บไซต์: www.set.or.th/contactcenter / โทร 02 009 9999
(Open for registration at 07.30 hrs.) Please bring along this bar code Registration Form and the Proxy Form (in case of proxy) together with the evidence of identity for your registration. Details of evidences required by PTTEP are stated in Attachment 5. The Company reserves the rights not to register if the supporting document or evidence is incomplete, or incorrect, or unqualified as stated in Attachment 5.
The details of Meeting document is available online by scanning QR Code on this form or at URL <https://www.set.or.th/set/tsd/meetingdocument.do?symbol=PTTEP&date=210408>
You can also contact the issuer for the annual report
Website : www.pttep.com / Tel. +66 25374611 Ext. - / email : CorporateSecretary@pttep.com
For further information please contact SET Contact Center Website : www.set.or.th/contactcenter / Tel. +662 009 9999

Duties and Responsibilities of PTTEP Sub-Committees

Audit Committee constitutes at least 3, but no more than 5 directors. All members must be independent directors. The present Audit Committee comprises 4 independent directors (as of 28 February 2021).

Duties and Responsibilities

1. To establish the audit committee charter compatible with the Company's scope of work and responsibilities. The charter must be approved by the Board and revised at least once a year.
2. To review the Company's financial reports with the external auditor on a quarterly basis to ensure accuracy, credibility and adequacy.
3. To ensure that the Company's activities are performed in compliance with the Securities and Exchange law, SET requirements, other laws, regulations, procedures, cabinet resolutions related to the business, including the Company's rules and regulations.
4. To review connected transactions or transactions with potential conflicts of interest to ensure that these transactions are complied with the laws and SET's regulations and that they are reasonable as well as in the best interests of the Company, and review transactions with potential fraud which may affect the Company's operations.
5. To review the efficiency and effectiveness of internal control, risk management, and governance processes.
6. To oversee and monitor the internal audit process to ensure that the process is appropriate and efficient as well as ensure independence of the Internal Audit Division in order to enhance internal audit performance.
7. To evaluate Internal Audit Division performance including audit problems and difficulties at least once a fiscal year and report the results and its suggestions for improving the performance to the Board.
8. To consider, select and propose the appointment of an external auditor including removal, and to propose the auditor's remuneration to the Board as well as attend a meeting with the external auditor from the State Audit Office of the Kingdom of Thailand (SAO) or the external auditor endorsed by SAO at least once a year, in the absence of the management, to review audit findings and other issues, and recommend reviews or audit of any items, if necessary.
9. To endorse appointment, transfer, removal, promotion, and performance appraisal of the Head of the Internal Audit Division by seeking comments from the Chief Executive Officer. The Audit Committee will appoint an Investigation Committee to investigate the Head of the division in case he or she is suspected of noncompliance with laws, the Company's rules and regulations, and the Good Corporate Governance and Business Ethics of the PTTEP Group.
10. To approve the risk-based internal audit plan.

11. To endorse the budget, division structure and manpower of the Internal Audit Division for the management to propose to the Board.
12. To approve the charter of the Internal Audit Division.
13. To approve the Conflict of Interest Declaration Form when the Head of the Internal Audit Division has to personally conduct audit field work.
14. To endorse the results of audits which were approved in the annual audit plan as well as special audit requests.
15. The Chairman of the Audit Committee or a member must attend the shareholders' meeting to answer questions in regard to the Committee's duties or the appointment of the external auditor.
16. To review the accuracy of self-assessment and related documents in regard to anti-corruption measures in reference to Thailand's Private Sector Collective Action Coalition Against Corruption (CAC).
17. To perform other duties as assigned by the Board upon its consent.
18. To report the Audit Committee's performance on internal audit to the Board at least on a quarterly basis, except for the fourth-quarter report, which is required as an annual report. Such reports must be submitted to the regulating ministry of the Company's parent company and the Ministry of Finance within 90 days from the end of the accounting year for acknowledgment. The committee's annual report must also be disclosed in the Company's annual report.

Corporate Governance and Sustainable Development Committee constitutes at least 3 directors of which the majority must be independent directors. The present Committee comprises 4 independent directors (as of 28 February 2021).

Duties and Responsibilities

1. To establish the Company's sustainable development target, policy/statement, road map covering the key aspects of High Performance Organization (HPO), Governance, Risk Management and Compliance (GRC) and Stakeholder Value Creation (SVC) including communication, which will be proposed to the Board for approval.
2. To advise, promote and ensure that the Company's operation complies with the company's sustainable development policy/statement and achieves its target and matches with the practice of leading companies. To promote and assure that the Board, management, and all personnel follow and perform efficiently in line with the sustainable development framework.
3. To review the Company's sustainable development target, policy/statement and road map in responding to changing of the business environment, along with the laws, the international best practices and the recommendations of leading institutions, taking into consideration shareholders' proposals as well as responding to the shareholders.
4. To oversee, monitor and evaluate the Company's performance related to sustainable development to increase efficiency and balance while creating the most value to the Company and stakeholders. To regularly report the performance progress to the Board.
5. To establish the Company's good corporate governance and business ethics policy which will be proposed to the Board for approval, recommend and ensure the implementation at every level and review annually the Policy in responding to the laws and the international best practices. To oversee the Company's regular evaluation and report on the compliance of PTTEP's good corporate governance and business ethics.
6. To oversee the disclosure of the information of the Company's sustainable development to stakeholders in the annual report and sustainability report.
7. To review this Charter regularly for its appropriateness and timeliness.
8. To disclose the Committee's performance in the Company's annual report.
9. To perform other duties as may be assigned by the Board.

Nominating and Remuneration Committee constitutes at least 3 directors of which the majority must be independent directors. The present Nominating Committee comprises 6 directors, 5 of which are independent directors (as of 28 February 2021).

Duties and Responsibilities

1. To select and nominate the name of individuals qualified to be Director, President and Chief Executive Officer when there is a vacancy or to replace those whose term have expired, or Acting President and Chief Executive Officer when there is a vacancy and the nomination process is still under consideration, for election by the Board of Directors or by the shareholders in consideration with the Board composition, knowledge and capability and their experiences which is useful to PTTEP, the number of company they serve as a director, and their conflict of interest.
2. To consider the President and Chief Executive Officer's succession plan and appropriate executive-level management's development system to ensure candidate list with skills and qualifications in accordance to PTTEP's target growth.
3. To consider Skill Mix qualifications and prepare list of possible nominee directors, President and Chief Executive Officer, or Acting President and Chief Executive Officer in advance and/or when there is a director or President and Chief Executive Officer vacancy and submit it for consideration to the Board's or the Shareholders' meetings, depending on the case.
4. To consider annual Performance Target of the Board and annual Performance Agreement of the President and Chief Executive Officer and propose to the Board for consideration; and to set the Performance Evaluation Form of the Board, Chairman, Director, Sub-Committees and President and Chief Executive Officer.
5. To consider and propose qualified Directors to be a member and a chairman of a Sub-Committee to the Board for consideration when there is a vacancy or propose the restructuring of Sub-Committee to the Board for consideration as deem appropriate.
6. To consider organization restructuring to support the Company's growth and changing business environment.
7. To consider remuneration package for Board and Sub-Committee with fair and reasonable principles in accordance with work performance, the company's performance, the practices guidelines of the industry, as well as related to the scope of duties and responsibilities. The Remuneration package of the Directors and Sub-Committee must be proposed at the Shareholders' Meeting for approval.
8. To consider remuneration package of the President and Chief Executive Officer and salary structure of executives with fair and reasonable principles and propose at the Board Meeting for approval. For consideration of the President and Chief Executive Officer's remuneration, duties and responsibilities together with annual performance result shall be also taken into account.
9. To evaluate the performance of the Nominating and Remuneration Committee and report its performance to the Board Meeting and disclose to the shareholders every year.
10. To review this charter regularly for its appropriateness and up to date.
11. To perform other duties as may be assigned by the Board.

Risk Management Committee constitutes at least 3 directors and at least one of committee member must be an independent director. The present Risk Management Committee comprises 6 directors, 4 of which are independent directors (as of 28 February 2021).

Duties and Responsibilities

1. To define PTTEP's risk management policy and framework, and provide recommendations on corporate risk management to the Board and Management.
2. To consider risk appetite prior to proposing it to the Board for approval as well as to determine risk metrics and limit and regularly monitor the results.
3. To oversee and support the implementation of risk management to achieve objectives at both corporate and asset/project levels (Enterprise-Wide Risk Management), with a focus on enhancing the level of risk awareness in order to support the decision-making in using appropriate resources and risk responses.
4. To consider the entity's corporate risks in line with the corporate direction of the businesses PTTEP invests in, including E&P, related, and other businesses, as well as to recommend mitigation strategy to manage the risks to keep them within the acceptable levels according to clause (2) and to continuously monitor, assess and improve the mitigation strategy in response to the changing business environment.
5. To support the risk management function in assessing key risk factors and provide advice on other potential risks facing the Company for a continuous and efficient risk management comparable to other leading companies as well as to directly assign tasks related to PTTEP's risk management to the risk management function.
6. To report risk assessment and risk management results to the Board on a regular basis. For any matter with a significant impact on PTTEP, it shall be reported immediately to the Board for consideration.
7. To disclose the Committee's performance in the Company's annual report.
8. To regularly review and update its own charter to ensure its appropriateness.
9. To perform other duties relating to PTTEP's risk management as assigned by the Board.

PTTEP Definition of Independent Director

The Good Corporate Governance of PTTEP has defined the qualification of Independent Director stricter than those defined by the Capital Market Supervisory Board the details of which as in Article 1 the shareholding. The PTTEP Definition of Independent Director is as follows;

1. holding shares not exceeding 0.5 per cent of the total number of shares with voting rights of PTTEP, its parent company, subsidiary company, associate company, major shareholder or controlling person, including shares held by related persons of such independent director.
2. neither being nor used to be an executive director, employee, staff, advisor who receives salary, or controlling person of PTTEP, its parent company, subsidiary company, associate company, same-level subsidiary company, major shareholder or controlling person, unless the foregoing status has ended not less than two years prior to the date of filing an application with the Office. Such prohibited characteristic shall not include the case where the independent director used to be a government official or advisor of a government unit which is a major shareholder or controlling person of PTTEP.
3. not being a person related by blood or legal registration as father, mother, spouse, sibling, and child, including spouse of child, executive, major shareholder, controlling person, or person to be nominated as executive or controlling person of PTTEP or its subsidiary company.
4. neither having nor used to have a business relationship with PTTEP, its parent company, subsidiary company, associate company, major shareholder or controlling person, in the manner which may interfere with his independent judgement, and neither being nor used to be a significant shareholder or controlling person of any person having a business relationship with PTTEP, its parent company, subsidiary company, associate company, major shareholder or controlling person, unless the foregoing relationship has ended not less than two years.

The term ‘business relationship’ under the first paragraph shall include any normal business transaction, rental or lease of immovable property, transaction relating to assets or services or granting or receipt of financial assistance through receiving or extending loans, guarantee, providing assets as collateral, and any other similar actions, which result in PTTEP or his counterparty being subject to indebtedness payable to the other party in the amount of three percent or more of the net tangible assets of PTTEP or twenty million baht or more, whichever is lower. The amount of such indebtedness shall be calculated according to the method for calculation of value of connected transactions under the Notification of the Capital Market Supervisory Board governing rules on connected transactions mutatis mutandis. The consideration of such indebtedness shall include indebtedness occurred during the period of one year prior to the date on which the business relationship with the person commences.

5. neither being nor used to be an auditor of PTTEP, its parent company, subsidiary company, associate company, major shareholder or controlling person, and not being a significant shareholder, controlling person, or partner of an audit firm which employs auditors of PTTEP, its parent company, subsidiary company, associate company, major shareholder or controlling person, unless the foregoing relationship has ended not less than two years.

6. neither being nor used to be a provider of any professional services including those as legal advisor or financial advisor who receives service fees exceeding two million baht per year from PTTEP, its parent company, subsidiary company, associate company, major shareholder or controlling person, and not being a significant shareholder, controlling person or partner of the provider of professional services, unless the foregoing relationship has ended not less than two years.

7. not undertaking any business in the same nature and in competition to the business of PTTEP or its subsidiary company or not being a significant partner in a partnership or being an executive director, employee, staff, advisor who receives salary or holding shares exceeding one per cent of the total number of shares with voting rights of other company which undertakes business in the same nature and in competition to the business of PTTEP or its subsidiary company;

8. not being a director appointed as representative of directors of PTTEP, major shareholder or shareholder who is related to major shareholder.

9. not having any other characteristics which cause the inability to express independent opinions with regard to PTTEP's business operations.

Hence, definition of each specific words mentioned herein is subjected to the Notification of the Security and Exchange Commission RE: Determination of Definitions in Notifications relating to Issuance and Offer for Sale of Securities.

Information of the Director Nominees to be Elected as PTTEP Directors

1. Mr. Krairit Euchukanonchai

Independent Director

Age: 65 years



Education:

- Master of Business Administration (Finance and Banking), North Texas State University, Texas, USA
- Bachelor of Science, Chulalongkorn University

Other Current Positions (as of 2 March 2021):

- **Listed Company (2 Companies):**
 - 2015 – Present Vice Chairman, Chairman of the Board of Executive Directors and Chairman of the Risk Oversight Committee, Krungthai Bank Public Company Limited
 - 2014 – Present Independent Director, Chairman of the Audit Committee, Advanced Info Service Public Company Limited
- **Non-Listed Organization (3 Organizations):**
 - 2020 – Present Academic Directorial Member (Financial), Office of Insurance Commission
 - 2020 – Present Chairman, INFINITAS by Krungthai Co., Ltd
 - 1998 – Present Chairman, V. Group Honda Cars Co., Ltd. and its Subsidiaries
- **Other Entities that may have Conflicts of Interest with PTTEP:** None

Experiences in the past 5 years:

- 2018 – 2020 Chairman and Independent Director, PTT Public Company Limited
- 2017 – 2019 Chairman, Mass Rapid Transit Authority of Thailand
- 2011 – 2012 Director, PTT Exploration and Production Public Company Limited
- 2011 – 2012 Director and Member of the Audit Committee, PTT Public Company Limited

Trainings:

- Director Certification Program (DCP 59/2005), Thai Institute of Directors Association (IOD)
- Role of the Chairman Program (RCP 16/2007), Thai Institute of Directors Association (IOD)
- The Executive Program on Energy Literacy for a Sustainable Future (Class 12), Thailand Energy Academy (TEA)
- Citibank's Training Courses in many countries

Percentage of PTTEP Shareholding (as of 2 March 2021): None

Family Relationship among Executives: None

Forbidden Qualifications:

1. Never dishonestly committed an offence against property.
2. Never entered into any transaction which may cause conflict of interest against PTTEP during the year.

Having the following interests in the Company, parent company, subsidiaries, affiliates or any legal entities that have conflicts, at present or in the past 2 years

(Additional information to consider for Independent Director election)

1. Being a director that take part in managing day-to-day operation, or being an employee, or advisor who receive a regular salary or fee	No
2. Being a professional service provider (i.e. auditor, lawyer)	No
3. Having the significant business relations that may affect the ability to perform independently	No

Terms of Directorship at PTTEP:

No. 1	1 February 2021 – 8 April 2021	2 Months
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Independent Director: February 2021 – Present (2 Months) (Number of years holding directorship inclusive of the reappointment term is 3 years 2 months)

Meeting Attendances (Year 2018 - 2020): None*

** Elected as Independent Director and Chairman of the Board of Directors of PTTEP effective on 1 and 15 February 2021 respectively.*

Visions for managing the company's business and vision related to applying corporate governance principles to the business as a director:

- **Vision in managing the Company's business:**
 - Maintain leadership of PTT Group in energy sector and earnestly expand PTTEP business into ASEAN especially Myanmar, Laos and Cambodia.
 - Focus on sustainability and ensure that its existence in DJSI is truly substantial.
 - Investment in petroleum fields must be more prudent due to the increase of global awareness of carbon reduction. Focus on E&P activities within the region and in familiar area of Middle East, rather than E&P in far countries.
- **Vision related to applying good corporate governance principles to the business:**

Earnestly comply with CG and ESG principles, not just a lip service.

2. Admiral Tanarat Ubol

Independent Director

Age: 66 years



Education:

- Master of Public and Private Management, National Institute of Development Administration (NIDA), Thailand
- Bachelor of Science in Electrical Engineering, The National Defense Academy of Japan

Other Current Positions (as of 2 March 2021):

- Listed Company: None
- Non-Listed Organization (1 Organization):
 - 2015 – Present Royal Thai Navy Retired
- Other Entities that may have Conflicts of Interest with PTTEP: None

Experiences in the past 5 years:

- Apr – Sep 2015 Deputy Chief of Joint Staff, Royal Thai Armed Forces Headquarters
- Apr – Sep 2015 Director, Equipment Control and Industry Development Committee, Defence Industry Department, Ministry of Defence
- Apr – Sep 2015 Director, Thai Aviation Industries Company Limited
- 2014 – Mar 2015 Chairman, Frigate Squadron Project, Royal Thai Navy
- 2014 – Mar 2015 Chief of Staff, Royal Thai Navy
- 2014 – Mar 2015 Chairman, Bangkok Dock Company Limited

Trainings:

- 22nd World Petroleum Congress (WPC), Istanbul, Turkey
- Board Matters and Trends (BMT) 4/2017, Thai Institute of Directors Association
- Strategic Board Master Class (SBM) 1/2017, Thai Institute of Directors Association
- Anti-Corruption: Leadership Role of the Board, Thai Institute of Directors Association
- Risk Management for Corporate Leaders (RCL) 26/2016, Thai Institute of Directors Association
- Boards that Make a Difference (BMD) 1/2016, Thai Institute of Directors Association

- Ethical Leadership Program (ELP) 1/2015, Thai Institute of Directors Association
- Director Certification Program (DCP) 204/2015, Thai Institute of Directors Association
- How to Develop a Risk Management Plan (HRP) 9/2016, Thai Institute of Directors Association
- Maritime Joint Force Commander Course (Admiral Level), Hawaii, U.S.A.
- Advanced Security for Senior Executive, Hawaii, U.S.A.
- The National Institute for Defense Studies (Japan), Class 45
- The National Defence Course (Class 51/2008), National Defence College

Prestige Biography : The Rising Sun, Gold and Silver Star Royal Decoration from the Emperor of Japan (10 May 2016)

Percentage of PTTEP Shareholding (as of 2 March 2021): None

Family Relationship among Executives: None

Forbidden Qualifications:

1. Never dishonestly committed an offence against property.
2. Never entered into any transaction which may cause conflict of interest against PTTEP during the year.

Having the following interests in the Company, parent company, subsidiaries, affiliates or any legal entities that have conflicts, at present or in the past 2 years

(Additional information to consider for Independent Director election)

1. Being a director that take part in managing day-to-day operation, or being an employee, or advisor who receive a regular salary or fee	No
2. Being a professional service provider (i.e. auditor, lawyer)	No
3. Having the significant business relations that may affect the ability to perform independently	No

Terms of Directorship at PTTEP:

No. 1	1 September 2014 – 26 March 2015	7 Months
No. 2	26 March 2015 – 2 April 2018	3 Years
No. 3	2 April 2018 – 8 April 2021	3 Years

Independent Director: September 2014 – Present (6 Years 7 Months) (Number of years holding directorship inclusive of the reappointment term is 9 years 7 months. According to the Good Corporate Governance and Business Ethics of PTTEP Group, Independent director shall serve on the Board for no more than nine consecutive years.)

Meeting Attendances (Year 2018– 2020):

Meeting	2020	2019	2018
1. Board of Directors*	17/18 (94.44%)	20/20 (100%)	16/18 (88.89%)
2. Shareholders*	1/1 (100%)	1/1 (100%)	1/1 (100%)
3. Nominating and Remuneration Committee**	8/8 (100%)	4/4 (100%)	3/3 (100%)
4. Corporate Governance and Sustainable Development Committee**	4/4 (100%)	5/5 (100%)	4/4 (100%)
5. Independent Director Committee	4/4 (100%)	4/4 (100%)	4/4 (100%)
6. Non-Executive Directors Committee	1/1 (100%)	2/2 (100%)	1/1 (100%)

* Elected as Independent Director in the General Shareholder Meeting on 2 April 2018

** Appointed as Member of Remuneration Committee and the Chairman of the Corporate Governance Committee on 2 April 2018

** The Corporate Governance Committee has renamed as the Corporate Governance and Sustainable Development Committee since 17 June 2020

** Appointed as Member of Nominating and Remuneration Committee when the Nominating Committee and the Renovation Committee was merged on 17 June 2020

Visions for managing the company's business and vision related to applying corporate governance principles to the business as a director:

- **Vision in managing the Company's business:**

PTTEP has set its vision as “Energy Partner of Choice” with the aim of expanding business opportunities in energy sector and technology while focusing on sustainable growth. To accomplish the vision, PTTEP must be an excellent and good organization;

- “Excellent” signifies operational excellence in E&P business as well as in the areas of energy and technology.

- “Good” signifies good corporate governance and appropriate risk management including strict compliance with laws and regulations, stakeholder value creation, and social responsibility.

- **Vision related to applying good corporate governance principles to the business:**

- Adhering to CG&BE principle of PTTEP; work with integrity, transparency and verifiable.
- Acting against all forms of corruption in PTTEP and all stakeholders.
- Operating all projects in accordance with PTTEP's sustainable development strategy.

3. Mr. Pitipan Teparitmagorn

Independent Director

Age: 64 years



Education:

- M.A. Political Science (Public Administration), Thammasat University
- B.E. Electrical Engineering (Second Class Honor), King Mongkut's Institute of Technology Ladkrabang

Other Current Positions (as of 2 March 2021):

- Listed Company: None
- Non-Listed Organization (2 Organizations):
 - 2019 – Present Senior Advisor of the Governing Board, Kamnoetvidya Science Academy (KVIS)
 - 2018 - Present Chairman of the Executive Committee, Vidyasirimedhi Institute (VISTEC)
 - 2015 – Present Council Member, Executive Board Member, and Chairman of the Personnel Management Committee, Vidyasirimedhi Institute (VISTEC)
- Other Entities that may have Conflicts of Interest with PTTEP: None

Experiences in the past 5 years:

- 2017 – 2019 Director/ Member of the Human Resources Committee/ Member of the Risk Management Committee/ Member of the Corporate Plan Steering and Monitoring Committee/ Chairman of the Labour Relations Committee/ Chairman of the Nomination and Remuneration Committee, Thai Airways International Public Company Limited
- 2014 – 2019 Director, The Civil Service Sub-Commission on Development of Human Resource Management (HRM), Office of the Civil Service Committee (OCSC)
- Apr – Oct 2016 Chairman, PTT Energy Resources Company Limited
- 2015 - 2016 Chief Operation Officer, Upstream Petroleum and Gas Business Group, PTT Public Company Limited
- 2014 – 2016 Director and Chairman of the Remuneration Committee, Sakari Resources Limited
- 2012 – 2015 Chairman, PTT Polymer Logistics Company Limited
- 2010 – 2015 Chairman, PTT ICT Solutions Company Limited
- 2010 – 2015 Senior Executive Vice President, Human Resources & Organization Excellence, PTT Public Company Limited

Trainings:

- Anti-Corruption: Leadership Role of the Board, Thai Institute of Directors Association
- Director Certification Program (DCP) 138/2010, Thai Institute of Directors Association
- Anti-Corruption for Executive Program (ACEP 4/2012), Thai Institute of Directors Association
- Strategic Human Resource Management, Harvard University, USA
- NIDA – Wharton Executive Leadership Program, The Wharton School, University of Pennsylvania, USA
- Senior Executive Program (SEP), Sasin Graduate Institute of Business Administration, Chulalongkorn University
- Advance Political and Electoral Development Program (Class 3), Office of The Election Commission of Thailand
- PTT Executive Leadership Program, General Electrics, Crotonville, USA
- Capital Market Academy Leadership Program (Class 19), Capital Market Academy

Percentage of PTTEP Shareholding (as of 2 March 2021): None

Family Relationship among Executives: None

Forbidden Qualifications:

1. Never dishonestly committed an offence against property.
2. Never entered into any transaction which may cause conflict of interest against PTTEP during the year.

Having the following interests in the Company, parent company, subsidiaries, affiliates or any legal entities that have conflicts, at present or in the past 2 years

(Additional information to consider for Independent Director election)

1. Being a director that take part in managing day-to-day operation, or being an employee, or advisor who receive a regular salary or fee	No
2. Being a professional service provider (i.e. auditor, lawyer)	No
3. Having the significant business relations that may affect the ability to perform independently	No

Terms of Directorship at PTTEP:

No. 1	1 November 2015 – 2 April 2018	2 Years 4 Months
No. 2	2 April 2018 – 8 April 2021	3 Years

Independent Director: January 2021 – Present (3 Months) (Number of years holding directorship inclusive of the reappointment term is 3 years 3 months)

Meeting Attendances (Year 2018 - 2020):

Meeting	2020	2019	2018
1. Board of Directors*	18/18 (100%)	20/20 (100%)	18/18 (100%)
2. Shareholders*	1/1 (100%)	1/1 (100%)	1/1 (100%)
3. Risk Management Committee**	15/15 (100%)	14/14 (100%)	15/15 (100%)
4. Corporate Governance and Sustainable Development Committee**	5/5 (100%)	5/5 (100%)	4/4 (100%)
5. Nominating and Remuneration Committee***	8/8 (100%)	1/1 (100%)	-
6. Non-Executive Directors Committee	1/1 (100%)	2/2 (100%)	1/1 (100%)

* Elected as Director in the General Shareholder Meeting on 2 April 2018

** Appointed as Member of the Risk Management Committee and Member of the Corporate Governance Committee on 2 April 2018

** The Corporate Governance Committee has renamed as the Corporate Governance and Sustainable Development Committee since 17 June 2020

*** Appointed as Member of the Nominating Committee on 30 October 2019 and the Nominating Committee and the Remuneration Committee was merged on 17 June 2020

Visions for managing the company's business and vision related to applying corporate governance principles to the business as a director:

- **Vision in managing the Company's business:**

I shall help in enabling PTTEP as an organization with sustainable growth, efficient operations, as well as transparent and auditable management.

- **Vision related to applying good corporate governance principles to the business:**

I shall disclose sufficient and appropriate information in order to completely clarify PTTEP's operational concerns.

4. Mr. Bundhit Eua-arporn

Independent Director

Age: 55 years



Education:

- Ph.D., Imperial College of Science Technology and Medicine, University of London
- M.Eng., Chulalongkorn University
- B.Eng., Chulalongkorn University

Other Current Positions (as of 2 March 2021):

- Listed Company (1 Company):
 - 2016 – Present Executive Board Member, Banpu Power Public Company Limited
- Non-Listed Organization (2 Organizations):
 - 2018 – Present Chairman of the Board, AI and Robotics Ventures Company Limited (ARV)
 - 2016 – Present President, Chulalongkorn University
- Other Entities that may have Conflicts of Interest with PTTEP: None

Experiences in the past 5 years:

- Aug – Sep 2017 Board Member, National Reform Committee in Energy,
National Reform Committee
- 2015 – 2016 Honorary Board Member, Thailand Institute of Scientific and
Technological Research
- 2013 – 2016 Dean, Faculty of Engineering, Chulalongkorn University

Trainings:

- Energy Executive Program (Class 6/ 2015), Ministry of Energy
- Power of the Kingdom (Bhumipalung Phandin) (Class 3), Chulalongkorn University
Executive Program (2014)
- Temasek Foundation-NUS Programme for leadership in University Management (2012)
- Director Certification Program (DCP) 110/2009, Thai Institute of Directors Association

Percentage of PTTEP Shareholding (as of 2 March 2021): 4,587 Shares (0.00012%) holding by spouse

Family Relationship among Executives: None

Forbidden Qualifications:

1. Never dishonestly committed an offence against property.
2. Never entered into any transaction which may cause conflict of interest against PTTEP during the year.

Having the following interests in the Company, parent company, subsidiaries, affiliates or any legal entities that have conflicts, at present or in the past 2 years

(Additional information to consider for Independent Director election)

1. Being a director that take part in managing day-to-day operation, or being an employee, or advisor who receive a regular salary or fee	No
2. Being a professional service provider (i.e. auditor, lawyer)	No
3. Having the significant business relations that may affect the ability to perform independently	No

Terms of Directorship at PTTEP:

No. 1	1 August 2017 – 2 April 2018	8 Months
No. 2	2 April 2018 – 8 April 2021	3 ปี

Independent Director: August 2017 – Present (3 Years 8 Months) (Number of years holding directorship inclusive of the reappointment term is 6 years 8 months)

Meeting Attendances (Year 2018 - 2020):

Meeting	2020	2019	2018
1. Board of Directors*	17/18 (94.44%)	18/20 (90%)	12/18 (66.67%)
2. Shareholders*	1/1 (100%)	1/1 (100%)	1/1 (100%)
3. Nominating and Remuneration Committee**	7/8 (87.50%)	8/8 (100%)	2/2 (100%)
4. Independent Director Committee	4/4 (100%)	3/4 (75%)	3/4 (75%)
5. Non-Executive Directors Committee	1/1 (100%)	2/2 (100%)	1/1 (100%)

* Elected as Independent Director the General Shareholder Meeting on 2 April 2018

** Appointed as Chairman of the Nominating Committee on 25 October 2018 and the Nominating Committee and the Remuneration Committee was merged on 17 June 2020

Visions for managing the company's business and vision related to applying corporate governance principles to the business as a director:

- Vision in managing the Company's business:

Oversee PTTEP's business to comply with good corporate governance and increase PTTEP's performance and efficiency. Emphasis on increasing opportunity for new business related to "Petroleum Exploration and Production" and make PTTEP to be the proud of the Thai nation and to be well-accepted in the international level.

- Vision related to applying good corporate governance principles to the business:

Use corporate governance to manage PTTEP with concern on social, economy and environment as well as company's stakeholders

5. Mrs. Angkarat Priebjrivat

Independent Director

Age: 66 years



Education:

- Ph.D. (Accounting), New York University, USA
- Master of Accounting Program, Thammasat University
- Bachelor of Business Administration (Accounting), 2nd Class Honor, Thammasat University

Other Current Positions (as of 2 March 2021):

- **Listed Company (2 Companies):**
 - 2014 – Present Chairperson of Risk Management Committee, COL Public Company Limited
 - 2008 – Present Independent Director/ Chairperson of Audit Committee, COL Public Company Limited
 - 2008 – Present Independent Director/ Chairperson of Audit Committee, TISCO Financial Group Public Company Limited
- **Non-Listed Organization (6 Organizations):**
 - 2020 - Present The working group established to resolve accounting issues of the Energy Conservation Fund from fiscal years 2014 to 2018
 - 2016 - Present Director/ Member of Audit Committee, TSFC Securities Public Company Limited
 - 2013 - Present Independent Director/ Chairperson of Audit Committee, TISCO Bank Public Company Limited
 - 2012 - Present Member of Audit Committee, Thai Public Broadcasting Service (Thai PBS)
 - 2002 – Present Member of Government Accounting Standards Committee, The Comptroller General's Department, Ministry of Finance
 - 1992 – Present Technical Advisor, Listing and Disclosure Department, The Stock Exchange of Thailand
- **Other Entities that may have Conflicts of Interest with PTTEP: None**

Experiences in the past 5 years:

- 2018 – 2020 Independent Director/ Member of Audit Committee/ Chairperson of Risk Management Committee, TOT Corporation Public Company Limited
- 2018 - 2020 Member of Risk Management Committee, Government Pension Fund
- 2018 – 2020 Member of Technical Advisory Committee for Financial Reporting Standards and Member of Advisory Committee for Fund Raising and Listing Department, The Office of the Securities and Exchange Commission
- 2018 – 2019 Member of Finance and Accounting Subcommittee, State Railway of Thailand
- 2014 – 2018 Director/ Member of Audit Committee, Tourism Authority of Thailand
- 1997 – 2015 Associate Professor, School of Business Administration, National Institute of Development Administration (NIDA)

Trainings:

- IT Security Awareness for Top Management, ACIS Professional Center Co., Ltd.
- Corporate Sustainability Development, SBDI Co., Ltd.
- DCP Series 4/2019: “How to Develop a Winning Digital Strategy”, Thai Institute of Directors Association
- Understanding Thailand Data Protection Law and its Unintended Consequence, ACIS Professional Center Co., Ltd.
- Role of the Board Room: Transforming Corporate Compliance into Corruptless Society, Thailand's Private Sector Collective Action Coalition Against Corruption
- Understanding Cryptocurrency, Blockchain, and Digital Asset and the Opportunities in Thailand, KQ Consulting Co., Ltd.
- Audit Committee Forum 2018: Learn, unlearn and relearn – Audit Committee in the Age of Disruption, Thai Institute of Directors Association
- Driving Company Success with IT Governance (ITG 6/2017), Thai Institute of Directors Association
- Director Accreditation Program (DAP 2005), Thai Institute of Directors Association
- The Role of Chairman (RCP 2008), Thai Institute of Directors Association
- Audit Committee Program (ACP 2007), Thai Institute of Directors Association
- Director Certification Program (DCP 2006), Thai Institute of Directors Association
- Director Accreditation Program (DAP 2005), Thai Institute of Directors Association
- Monitoring the Internal Audit Function, Thai Institute of Directors Association
- Monitoring the System of Internal Control and Risk Management, Thai Institute of Directors Association
- Anti-Corruption for Executive Program, Thai Institute of Directors Association
- Capital Market Academy Leadership Program (Class 4), Capital Market Academy
- Certificate in International Financial Reporting Standard (IFRS), The Institute of Chartered Accountants in England and Wales (ICAEW)

Percentage of PTTEP Shareholding (as of 2 March 2021): None

Family Relationship among Executives: None

Forbidden Qualifications:

1. Never dishonestly committed an offence against property.
2. Never entered into any transaction which may cause conflict of interest against PTTEP during the year.

Having the following interests in the Company, parent company, subsidiaries, affiliates or any legal entities that have conflicts, at present or in the past 2 years

(Additional information to consider for Independent Director election)

1. Being a director that take part in managing day-to-day operation, or being an employee, or advisor who receive a regular salary or fee	No
2. Being a professional service provider (i.e. auditor, lawyer)	No
3. Having the significant business relations that may affect the ability to perform independently	No

Terms of Directorship at PTTEP:

No. 1	1 October 2019 – 8 April 2021	1 Year 6 Months
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Independent Director: October 2019 – Present (1 Year 6 Months) (Number of years holding directorship inclusive of the reappointment term is 4 years 6 months)

Meeting Attendances (Year 2018 – 2020):

การประชุม	2020	2019	2018
1. Board of Directors*	18/18 (100%)	4/4 (100%)	-
2. Shareholders*	1/1 (100%)	-	-
3. Audit Committee**	13/13 (100%)	4/4 (100%)	-
4. Corporate Governance and Sustainable Development Committee**	5/5 (100%)	2/2 (100%)	-
5. Independent Director Committee	4/4 (100%)	2/2 (100%)	-
6. Non-Executive Directors Committee	1/1 (100%)	-	-

* Elected as Independent Director on 1 October 2019

** Appointed as Member of the Audit Committee and Member of the Corporate Governance Committee on 1 October 2019

** The Corporate Governance Committee has renamed as the Corporate Governance and Sustainable Development Committee since 17 June 2020

Visions for managing the company's business and vision related to applying corporate governance principles to the business as a director:

- Vision in managing the Company's business:

As an independent director, I shall work in collaboration with the Board of Directors and Management to manage PTTEP to sustainably achieve its goal to be a national oil company that promotes Thailand's energy security, as well as protecting interest of the shareholders and other stakeholders.

- Vision related to applying good corporate governance principles to the business:

Director has to make honest, transparent, and professional decisions and actions in accordance with the roles and responsibilities prescribed in the company's charter for the Board of Directors and in conformity with the principles of good corporate governance to ensure all stakeholders' confidence that PTTEP operates to achieve their intended goals and reasonable expectations.

Document and Evidence Required for Meeting Attendance and Proxy Granting

Registration to attend 2021 Annual General Meeting of Shareholders of PTT Exploration and Production Public Company Limited will be made by Barcode system. For your convenience, **kindly bring the QR code Registration Form (Attachment 1) along. The Company reserves the right of not to allow Shareholder or proxy holder who do not have sufficient document and evidence to prove their right as Shareholder or proxy holder, whether the case may be.**

1. Shareholders attend the Meeting**1.1 Natural Person**

- (1) QR code registration form (Attachment 1), which is signed by Shareholders.
- (2) Present valid official document with photograph of Shareholders issued by the government, e.g. the identification card, government identification card, driver license or passport.

1.2 Juristic Person (The Shareholder Representative (Authorized Director) Attends the Meeting)

- (1) QR code registration form (Attachment 1), which is signed by the Shareholder Representative.
- (2) Copy of the Affidavit or Certificate of Incorporation of the Juristic Shareholder (no greater than 6 months old) certified true copy by the Juristic Person's representative (Authorized Director), which shows that the representative attending Shareholder Meeting has power to act on behalf of Juristic Person Shareholder.
- (3) Documents as specified in item 1.1 (2) of representative of Juristic Person Shareholder (Authorized Director).

2. Proxy

- Shareholders shall use only one type of Proxy Form (the Company disseminated only Proxy Form B that already had a barcode printed for every shareholder, while shareholders can also download Proxy Form A or Form C at www.pttep.com).
- Thai shareholders can use either Proxy Form A or Form B only. (The Company recommends that Shareholders use Proxy Form B and pre-cast the votes for each agenda item.)
- Only Foreign Shareholders who have custodians in Thailand can use Proxy Form C.
- Affix the 20 Baht stamp duty and specify the date of Proxy Form across such duty stamp for correctness and legal binding. For convenience, the Company will facilitate in affixing the duty stamp for every Proxy Form registering to attend the Meeting.

2.1 In case Proxy Grantor is Natural Person

- (1) QR code registration form (Attachment 1) signed by the Proxy Holder.
- (2) Proxy Form (Attachment 7) clearly filled in and signed by the Proxy Grantor and the Proxy Holder.
- (3) Copy of duly certified document as in 1.1 (2) of the Shareholders.
- (4) Document as in 1.1 (2) of the Proxy Holder.

2.2 In case Proxy Grantor is Juristic Person

- (1) QR code registration form (Attachment 1) signed by the Proxy Holder.
- (2) Proxy Form (Attachment 7) clearly filled in and signed by the Shareholder Representative (Authorized Director) as the Proxy Grantor and the Proxy Holder.
- (3) Copy of the Shareholders affidavit or Certificate of Incorporation (no greater than 6 months old), which is certified true copy by the Shareholder Representative (Authorized Director) showing that the Shareholder Representative has power to act on behalf of the Juristic Person, who is the Shareholder.
- (4) Copy of duly certified document as in 1.1 (2) of the Shareholder Representative (Authorized Director) as the Proxy Grantor.
- (5) Document as in 1.1 (2) of the Proxy Holder.

2.3 In case Proxy Grantor is Foreign Investor who appointed Custodian in Thailand to act on their behalf

- (1) QR code registration form (Attachment 1) signed by the Proxy Holder.
 - (2) Proxy Form (Attachment 7) which completely filled with all requested information and signed by both Proxy Grantor and Proxy Holder.
 - (3) Copy of the documents as specified in 2.2 (3) - (4) or 1.1 (2), whether the case may be, of Shareholder who is a Foreign Investor, and certified copy of Power of Attorney (POA) of Foreign Investors authorizing Custodian to sign the Proxy Form on their behalf.
 - (4) Copy of Certifying letter or copy of Custodian's business license which authorizes Custodian to engage in custodian business, and certified true of copy of POA of the Custodian authorizing the juristic person representative (authorized director) or the authorized management or employees of the Custodian to grant proxy by Proxy Grantor.
 - (5) Certified documents as specified in 1.1 (2) of Proxy Grantor.
 - (6) Documents as 1.1 (2) of Proxy Holder.
- In case of sub-attorney, all complete copies of POA(s) having power to appoint the sub-attorney, including documents as specified in 1.1 (2) of empowering person, which are duly certified are required.
 - In case the original documents are not in English, the English translation shall be required and certified by the shareholders or the juristic person representative (authorized director) or the authorized management or employees of the Custodian.
 - In case any documents are produced or executed outside Thailand, such documents should be notarized by a notary public.
3. If a shareholder prefers to appoint PTTEP's Independent Director to be the Proxy Holder, please appoint:
- Ms. Penchun Jarikasem Independent Director, Chairman of the Risk Management Committee and Member of the Audit Committee
 - Mr. Veerathai Santiprabhob Independent Director, Member of the Risk Management Committee and Member of the Corporate Governance and Sustainable Development Committee
 - Mr. Achporn Charuchinda Independent Director, Chairman of the Audit Committee and Member of the Nominating and Remuneration Committee

As to avoid having special conflict of interests to the agenda item 5: "To approve the board of directors' and the sub-committees' remuneration", directors who are granted proxies shall only vote "abstain" in the agenda unless the shareholders clearly define their votes in Proxy B or C.

4. In case Shareholders deceased, the administrator of the deceased's estate attending the Meeting in person or in absentia. The aforementioned persons shall certify and submit a copy of court order with regards to an appointment of administrator of the deceased's estate as additional evidence.
5. In case Shareholders are minors, their father, mother or guardians attending the meeting in person or in absentia. The aforementioned persons shall certify and submit a copy of court order with regards to an appointment of guardian (if any), a copy of house registration of their minors certified true copy by father, mother or guardian (whether the case may be) as additional evidence.
6. In case Shareholders are incompetent persons or quasi-incompetent persons, the guardian or curator attending the meeting in person or in absentia. The aforementioned persons shall certify and submit a copy of court order with regards to an appointment of guardian or curator as additional evidence.
7. For your convenience, please deliver the proxy form together with all related documents to PTTEP **by 7 April 2021**.
8. In case there are any changes of title/name/surname, the owner shall present the certified evidence to verify that change.
9. Shareholders are not allowed to allocate shares to several Proxies in order to vote at the meeting. The shareholders shall authorize only one Proxy to cast the votes by all the shares held by such Shareholders. Authorization of less than the total number of shares is prohibited, except for the Custodian appointed by the Foreign Investor in accordance with Proxy Form C.



PROXY Form A.

Duty Stamp
20 ฿

Written at _____

Date ____ Month ____ Year ____

1. I/We

Address

Nationality

Shareholders' Registration No.

2. Being a shareholder of PTT Exploration and Production Public Company Limited.

Holding the total amount of

shares

☐ ordinary share

shares

3. Hereby appoint (May grant proxy to PTTEP Independent Director as listed below, of which details as in Attachment 8)

- ☐ (1) Ms. Penchun Jarikasem Age 66 Years Address: PTT Exploration and Production Public Company Limited
34th Floor, 555/1 Vibhavadee Rangsit Road
Chatuchak District, Bangkok 10900 or
- ☐ (2) Mr. Veerathai Santiprabhob Age 51 Years Address: PTT Exploration and Production Public Company Limited
34th Floor, 555/1 Vibhavadee Rangsit Road
Chatuchak District, Bangkok 10900 or
- ☐ (3) Mr. Achporm Charuchinda Age 68 Years Address: PTT Exploration and Production Public Company Limited
34th Floor, 555/1 Vibhavadee Rangsit Road
Chatuchak District, Bangkok 10900 or
- ☐ (4) Mr. / Mrs. / Miss _____ Age _____ Years
Address _____ Road _____ Sub-District _____
District _____ Province _____ Zip Code _____ or
- ☐ (5) Mr. / Mrs. / Miss _____ Age _____ Years
Address _____ Road _____ Sub-District _____
District _____ Province _____ Zip Code _____ or
- ☐ (6) Mr. / Mrs. / Miss _____ Age _____ Years
Address _____ Road _____ Sub-District _____
District _____ Province _____ Zip Code _____

Anyone of the above as my/our proxy holder to attend and vote at the 2020 Annual General Shareholders' Meeting to be held on Thursday 8 April 2021 at 09.30 hours at Bangkok Convention Center, 5th Floor, Central Plaza Ladprao (Plaza Zone), 1695 Phaholyothin Road, Chatuchak, Bangkok 10900 or on the date and at the place as may be postponed or changed.

I/We shall be fully liable for any action taken by the proxy holder at the meeting.

Signature _____ Proxy Grantor

Signature _____ Proxy Holder

Signature _____ Proxy Holder

Signature _____ Proxy Holder

Remark

1. A shareholder shall appoint only one proxy holder to attend and vote at the Meeting. A shareholder may not split shares and appoint more than one proxy holder in order to split votes.
2. A Shareholder shall grant proxy of the total shares holding and cannot grant partial shares.



PROXY Form B.

Duty Stamp
20 ฿

Written at _____

Date ____ Month ____ Year ____

1. I/We

Address

Shareholders' Registration No.

Nationality

2. Being a shareholder of PTT Exploration and Production Public Company Limited.

Holding the total amount of _____ shares

☐ ordinary share _____ shares

3. Hereby appoint (May grant proxy to PTTEP Independent Director as listed below, of which details as in Attachment 8)

- ☐ (1) Ms. Penchun Jarikasem Age 66 Years Address: PTT Exploration and Production Public Company Limited
34th Floor, 555/1 Vibhavadee Rangsit Road
Chatuchak District, Bangkok 10900 or
- ☐ (2) Mr. Veerathai Santiprabhob Age 51 Years Address: PTT Exploration and Production Public Company Limited
34th Floor, 555/1 Vibhavadee Rangsit Road
Chatuchak District, Bangkok 10900 or
- ☐ (3) Mr. Achporn Charuchinda Age 68 Years Address: PTT Exploration and Production Public Company Limited
34th Floor, 555/1 Vibhavadee Rangsit Road
Chatuchak District, Bangkok 10900 or

- ☐ (4) Mr. / Mrs. / Miss _____ Age _____ Years
Address _____ Road _____ Sub-District _____
District _____ Province _____ Zip Code _____ or
- ☐ (5) Mr. / Mrs. / Miss _____ Age _____ Years
Address _____ Road _____ Sub-District _____
District _____ Province _____ Zip Code _____ or
- ☐ (6) Mr. / Mrs. / Miss _____ Age _____ Years
Address _____ Road _____ Sub-District _____
District _____ Province _____ Zip Code _____

Anyone of the above as my/our proxy holder to attend and vote at the 2021 Annual General Shareholders' Meeting to be held on Thursday 8 April 2021 at 09.30 hours at Bangkok Convention Center, 5th Floor, Central Plaza Ladprao (Plaza Zone), 1695 Phaholyothin Road, Chatuchak, Bangkok 10900 or on the date and at the place as may be postponed or changed.

4. I/We therefore would like to vote as follows for each agenda item as follows:

Agenda Item 1: To acknowledge the 2020 Performance Results and 2021 Work Plan of the Company.

(This agenda item is for acknowledgement, therefore there is no vote casting.)

Agenda Item 2: To approve the financial statements for the year ended December 31, 2020

- ☐ (1) The proxy holder shall vote independently as to his/her consideration.
- ☐ (2) The proxy holder shall vote according to the shareholder's requirement as follows.
- ☐ For ☐ Against ☐ Abstain

Agenda Item 3: To approve the dividend payment for 2020 performance

- ☐ (1) The proxy holder shall vote independently as to his/her consideration.
- ☐ (2) The proxy holder shall vote according to the shareholder's requirement as follows.
- ☐ For ☐ Against ☐ Abstain

Agenda Item 4: To appoint the auditor and consider the auditor's fees for year 2021.

- ☐ (1) The proxy holder shall vote independently as to his/her consideration.
- ☐ (2) The proxy holder shall vote according to the shareholder's requirement as follows.
- ☐ For ☐ Against ☐ Abstain

Agenda Item 5: To approve the Board of Directors' and the sub-committees' remuneration.

- ☐ (1) The proxy holder shall vote independently as to his/her consideration.
- ☐ (2) The proxy holder shall vote according to the shareholder's requirement as follows.
- ☐ For ☐ Against ☐ Abstain

Agenda Item 6: To approve the appointment of new directors in replacement of those who are due to retire by rotation.

- ☐ (1) The proxy holder shall vote independently as to his/her consideration.
- ☐ (2) The proxy holder shall vote according to the shareholder's requirement as follows.
- ☐ Appoint all the nominated candidates as a whole
- ☐ For ☐ Against ☐ Abstain

☐ Appoint an individual candidate

- | | | | |
|-----|------------------------------|----------------------------------|----------------------------------|
| 6.1 | Candidate Name | Mr. Krairit Euchukanonchai | |
| | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Abstain |
| 6.2 | Candidate Name | Admiral Tanarat Ubol | |
| | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Abstain |
| 6.3 | Candidate Name | Mr. Pitipan Tepartimargorn | |
| | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Abstain |
| 6.4 | Candidate Name | Mr. Bundhit Eua-arporn | |
| | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Abstain |
| 6.5 | Candidate Name | Mrs. Angkarat Priebjivat | |
| | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Abstain |

5. Voting of proxy holder in any agenda item that is not as specified in this proxy shall be considered as invalid and not my voting as a shareholder.
6. In case I/we have not declared a voting intention in any agenda item or my/ our determination is not clear or in case the meeting considers or passes resolutions in any matters apart from those agenda items specified above, including the case that there is any amendment or addition of any fact, the proxy holder shall have the right to consider and vote as to his/her consideration.

I/We shall be fully liable for any action taken by the proxy holder at the meeting except for vote of the proxy holder which is not in accordance with this Proxy Form.

Signature _____ Proxy Grantor

Signature _____ Proxy Holder

Signature _____ Proxy Holder

Signature _____ Proxy Holder

Remark

1. A shareholder shall appoint only one proxy holder to attend and vote at the Meeting. A shareholder may not split shares and appoint more than one proxy holder in order to split votes.
2. In agenda item regarding the election of new directors, the ballot can be either for all the nominated candidates as a whole or for an individual candidate.
3. In case there is any further agenda item apart from specified above brought into consideration in the Meeting, the proxy holder may use the Attachment to Proxy Form B.

Attachment to Proxy Form B.

The Proxy of the shareholder of PTT Exploration and Production Public Company Limited.

In the Meeting of the 2021 Annual General Shareholders' Meeting to be held on Thursday 8 April 2021 at 09.30 hours at Bangkok Convention Center, 5th Floor, Central Plaza Ladprao (Plaza Zone), 1695 Phaholyothin Road, Chatuchak, Bangkok 10900 or on the date and at the place as may be postponed or changed.

Agenda Item: _____ Subject: _____

☐ For☐ Against☐ Abstain

Agenda Item: _____ Subject: _____

☐ For☐ Against☐ Abstain

Agenda Item: _____ Subject: To approve the appointment of new directors in replacement of those who are due to retire by rotation. (continued)

Candidate Name _____

☐ For☐ Against☐ Abstain

Candidate Name _____

☐ For☐ Against☐ Abstain

Candidate Name _____

☐ For☐ Against☐ Abstain

Candidate Name _____

☐ For☐ Against☐ Abstain

Candidate Name _____

☐ For☐ Against☐ Abstain



PROXY Form C.
(For foreign shareholders who have custodians in Thailand only.)

Duty Stamp
20 ฿

Written at _____

Date ____ Month ____ Year ____

1. I/We

Address _____

Shareholders' Registration No. _____

Nationality _____

2. Being a shareholder of PTT Exploration and Production Public Company Limited.

Holding the total amount of _____

shares and the voting right equals to _____

votes as follows

☐ ordinary share

shares equal to voting right

votes

3. Hereby appoint (May grant proxy to PTTEP Independent Director as listed below, of which details as in Attachment 8)

- ☐ (1) Ms. Penchun Jarikasem Age 66 Years Address: PTT Exploration and Production Public Company Limited
34th Floor, 555/1 Vibhavadee Rangsit Road
Chatuchak District, Bangkok 10900 or
- ☐ (2) Mr. Veerathai Santiprabhob Age 51 Years Address: PTT Exploration and Production Public Company Limited
34th Floor, 555/1 Vibhavadee Rangsit Road
Chatuchak District, Bangkok 10900 or
- ☐ (3) Mr. Achporn Charuchinda Age 68 Years Address: PTT Exploration and Production Public Company Limited
34th Floor, 555/1 Vibhavadee Rangsit Road
Chatuchak District, Bangkok 10900 or
- ☐ (4) Mr. / Mrs. / Miss _____ Age _____ Years
Address _____ Road _____ Sub-District _____
District _____ Province _____ Zip Code _____ or
- ☐ (5) Mr. / Mrs. / Miss _____ Age _____ Years
Address _____ Road _____ Sub-District _____
District _____ Province _____ Zip Code _____ or
- ☐ (6) Mr. / Mrs. / Miss _____ Age _____ Years
Address _____ Road _____ Sub-District _____
District _____ Province _____ Zip Code _____

Anyone of the above as my/our proxy holder to attend and vote at the 2021 Annual General Shareholders' Meeting to be held on Thursday 8 April 2021 at 09.30 hours at Bangkok Convention Center, 5th Floor, Central Plaza Ladprao (Plaza Zone), 1695 Phaholyothin Road, Chatuchak, Bangkok 10900 or on the date and at the place as may be postponed or changed.

4. I/We would like to grant proxy holder to attend and vote in the Meeting as follows:

☐ Grant proxy the total amount of shares holding and entitled to vote.

☐ Grant partial shares of ☐ Ordinary share _____ shares, entitled to voting right _____ votes

5. I/We therefore would like to vote as follows for each agenda item as follows:

Agenda Item 1: To acknowledge the 2020 performance results and 2021 work plan of the Company.

(This agenda item is for acknowledgement, therefore there is no vote casting.)

Agenda Item 2: To approve the financial statements for the year ended December 31, 2020

☐ (1) The proxy holder shall vote independently as to his/her consideration.

☐ (2) The proxy holder shall vote according to the shareholder's requirement as follows.

☐ For _____ Votes ☐ Against _____ Votes ☐ Abstain _____ Votes

Agenda Item 3: To approve the dividend payment for 2020 performance

☐ (1) The proxy holder shall vote independently as to his/her consideration.

☐ (2) The proxy holder shall vote according to the shareholder's requirement as follows.

☐ For _____ Votes ☐ Against _____ Votes ☐ Abstain _____ Votes

Agenda Item 4: To appoint the auditor and consider the auditor's fees for year 2021.

- ☐ (1) The proxy holder shall vote independently as to his/her consideration.
- ☐ (2) The proxy holder shall vote according to the shareholder's requirement as follows.
- ☐ For _____ Votes ☐ Against _____ Votes ☐ Abstain _____ Votes

Agenda Item 5: To approve the Board of Directors' and the sub-committees' remuneration.

- ☐ (1) The proxy holder shall vote independently as to his/her consideration.
- ☐ (2) The proxy holder shall vote according to the shareholder's requirement as follows.
- ☐ For _____ Votes ☐ Against _____ Votes ☐ Abstain _____ Votes

Agenda Item 6: To approve the appointment of new directors in replacement of those who are due to retire by rotation.

- ☐ (1) The proxy holder shall vote independently as to his/her consideration.
- ☐ (2) The proxy holder shall vote according to the shareholder's requirement as follows.
- ☐ Appoint all the nominated candidates as a whole
- ☐ For _____ Votes ☐ Against _____ Votes ☐ Abstain _____ Votes
- ☐ Appoint an individual candidate

- 6.1 Candidate Name Mr. Krairit Euchukanonchai
☐ For _____ ☐ Against _____ ☐ Abstain _____
- 6.2 Candidate Name Admiral Tanarat Ubol
☐ For _____ ☐ Against _____ ☐ Abstain _____
- 6.3 Candidate Name Mr. Pitipan Teparatimargorn
☐ For _____ ☐ Against _____ ☐ Abstain _____
- 6.4 Candidate Name Mr. Bundhit Eua-arporn
☐ For _____ ☐ Against _____ ☐ Abstain _____
- 6.5 Candidate Name Mrs. Angkarat Priebjriwat
☐ For _____ ☐ Against _____ ☐ Abstain _____

6. Voting of proxy holder in any agenda item that is not as specified in this proxy shall be considered as invalid and not my voting as a shareholder.
7. In case I have not declared a voting intention in any agenda item or my determination is not clear or in case the meeting considers or passes resolutions in any matters apart from those agenda items specified above, including the case that there is any amendment or addition of any fact, the proxy holder shall have the right to consider and vote as to his/her consideration.

I/We shall be fully liable for any action taken by the proxy holder at the meeting except for vote of the proxy holder which is not in accordance with this Proxy Form.

Signature _____ Proxy Grantor

Signature _____ Proxy Holder

Signature _____ Proxy Holder

Signature _____ Proxy Holder

Remark

- Only foreign shareholders as registered in the registration book who have appointed a custodian in Thailand can use the Proxy Form C.
- Evidences to be enclosed with the proxy form are:
 - Power of Attorney from shareholder authorizes a custodian to sign the Proxy Form on behalf of the shareholder.
 - Letter of certification to certify that the signer in the Proxy Form have a permit to act as a Custodian.
- A shareholder shall appoint only one proxy holder to attend and vote at the Meeting. A shareholder may not split shares and appoint more than one proxy holder in order to split votes.
- In agenda item regarding the election of new directors, the ballot can be either for all the nominated candidates as a whole or for an individual candidate.
- In case there is any further agenda item apart from specified above brought into consideration in the Meeting, the proxy holder may use the Attachment to Proxy Form C.

Attachment to Proxy Form C.

The Proxy of the shareholder of PTT Exploration and Production Public Company Limited.

In the Meeting of the 2021 Annual General Shareholders' Meeting to be held on Thursday 8 April 2021 at 09.30 hours at Bangkok Convention Center, 5th Floor, Central Plaza Ladprao (Plaza Zone), 1695 Phaholyothin Road, Chatuchak, Bangkok 10900 or on the date and at the place as may be postponed or changed.

Agenda Item: _____ Subject: _____

- ☐ (1) The proxy holder shall vote independently as to his/her consideration.
- ☐ (2) The proxy holder shall vote according to the shareholder's requirement as follows.
- ☐ For _____ Votes ☐ Against _____ Votes ☐ Abstain _____ Votes

Agenda Item: _____ Subject: _____

- ☐ (1) The proxy holder shall vote independently as to his/her consideration.
- ☐ (2) The proxy holder shall vote according to the shareholder's requirement as follows.
- ☐ For _____ Votes ☐ Against _____ Votes ☐ Abstain _____ Votes

Agenda Item: _____ Subject: To approve the appointment of new directors in replacement of those who are due to retire by rotation.
(continued)

Candidate Name _____

☐ For _____ Votes ☐ Against _____ Votes ☐ Abstain _____ Votes

Candidate Name _____

☐ For _____ Votes ☐ Against _____ Votes ☐ Abstain _____ Votes

Candidate Name _____

☐ For _____ Votes ☐ Against _____ Votes ☐ Abstain _____ Votes

Candidate Name _____

☐ For _____ Votes ☐ Against _____ Votes ☐ Abstain _____ Votes

Candidate Name _____

☐ For _____ Votes ☐ Against _____ Votes ☐ Abstain _____ Votes

รายชื่อและรายละเอียดเกี่ยวกับกรรมการอิสระเพื่อประกอบการมอบฉันทะของผู้ถือหุ้น
Name List and Details of PTTEP Independent Directors to be used with Proxy of Shareholders

1. นางสาวเพ็ญจันทร์ จริเกษม

(กรรมการอิสระ ประธานกรรมการบริหารความเสี่ยง และกรรมการตรวจสอบ)

อายุ 66 ปี ที่อยู่: บริษัท ปตท.สำรวจและผลิตปิโตรเลียม จำกัด (มหาชน) เลขที่ 555/1 ชั้น 34 ถนนวิภาวดีรังสิต เขตจตุจักร กรุงเทพฯ 10900

Ms. Penchun Jarikasem

(Independent Director, Chairman of the Risk Management Committee and Member of the Audit Committee)

Age 66, Address: PTT Exploration and Production Public Company Limited 555/1, 34th Floor, Vibhavadi Rangsit Road, Chatuchak District, Bangkok 10900

2. นายวิโร ไส่นิติประภพ

(กรรมการอิสระ กรรมการบริหารความเสี่ยง และกรรมการบรรษัทภิบาลและการพัฒนาอย่างยั่งยืน)

อายุ 51 ปี ที่อยู่: บริษัท ปตท.สำรวจและผลิตปิโตรเลียม จำกัด (มหาชน) เลขที่ 555/1 ชั้น 34 ถนนวิภาวดีรังสิต เขตจตุจักร กรุงเทพฯ 10900

Mr. Veerathai Santiprabhob

(Independent Director, Member of the Risk Management Committee and Member of the Corporate Governance and Sustainable Development Committee)

Age 51, Address: PTT Exploration and Production Public Company Limited 555/1, 34th Floor, Vibhavadi Rangsit Road, Chatuchak District, Bangkok 10900

3. นายอัชพร จารุจินดา

(กรรมการอิสระ ประธานกรรมการตรวจสอบ และกรรมการสรรหาและกำหนดค่าตอบแทน)

อายุ 68 ปี ที่อยู่: บริษัท ปตท.สำรวจและผลิตปิโตรเลียม จำกัด (มหาชน) เลขที่ 555/1 ชั้น 34 ถนนวิภาวดีรังสิต เขตจตุจักร กรุงเทพฯ 10900

Mr. Achporn Charuchinda

(Independent Director, Chairman of the Audit Committee and Member of the Nominating and Remuneration Committee)

Age 68, Address: PTT Exploration and Production Public Company Limited 555/1, 34th Floor, Vibhavadi Rangsit Road, Chatuchak District, Bangkok 10900

กรรมการอิสระทั้ง 3 คน ข้างต้น ไม่มีส่วนได้เสียพิเศษในทุกระเบียบวาระการประชุม ยกเว้นระเบียบวาระที่ 5 พิจารณาค่าตอบแทนสำหรับคณะกรรมการและคณะกรรมการเฉพาะเรื่อง ซึ่งถือว่ามีส่วนได้เสียพิเศษ ดังนั้น กรรมการอิสระที่ได้รับมอบฉันทะจะไม่ออกเสียงลงคะแนนในระเบียบวาระดังกล่าว (เว้นแต่กรณีผู้ถือหุ้นระบุให้กรรมการอิสระออกเสียงลงคะแนนแทนอย่างชัดเจนโดยใช้หนังสือมอบฉันทะแบบ ข. หรือ ค.)

All 3 above mentioned independent directors are considered to have no special conflicts of interests in all agendas except the agenda item 5: "To approve the Board of Directors' and the sub-committees' remuneration", therefore, those independent directors who are granted proxies shall refrain from voting in such agenda item (unless shareholders clearly define their votes in the proxy B or C.)

**PTTEP Articles of Association, the Public Limited Company Act and the Securities
and Exchange Act Concerning the Shareholders' Meeting and Vote Casting**

**Issues prescribed in the Company's Articles of Association and the Public Limited
Company Act (the "PLCA")**

- **Closing of Share Registration Book:**

Article 7 During the period of twenty-one days prior to the date of each shareholder meeting, the Company may suspend registration of share transfers by making an announcement to the shareholders in advance at its head office and branch office (if any) for the period of not less than fourteen days before the date of beginning of suspension of registration of share transfers. (Please refer to Section 60 of the PLCA)

- **Calling of the Shareholders Meeting:**

Article 21 The Board shall arrange for an Annual Ordinary Meeting of Shareholders to be held within four months after the end of the fiscal year of the Company.

All other meetings are called "Extraordinary Meeting". The Board of Directors may summon an Extraordinary Meeting whenever they think fit or one or more shareholders holding shares amounting to not less than ten percent of the total number of shares sold may subscribe their names to a notice requesting the Board of Directors to convene an Extraordinary Meeting of shareholders at any time; provided that they shall also specify clearly the reasons for such request in the notice. In such case, the Board of Directors must arrange for a meeting of shareholders within forty five days from the date of receipt of the notice.

In the case where the Board of the Directors fails to arrange a meeting within the period as in paragraph two, the shareholders who subscribed their names or other shareholders holding shares amounting to the share amount required herein are entitled to hold the meeting within forty five days of the lapse of the due date in paragraph two. In such case, the meeting shall be considered as a meeting called by the Board of Directors where the company must be accountable for any essential expenses incurred from the meeting and facilitate the meeting as appropriate.

In case that the shareholders' meeting called in accordance with paragraph three is not met by meeting quorum requirements in this Articles of Association, the shareholders who called for the meeting shall cover the expenses of that meeting themselves.

(Please refer to Section 98, Section 99, and Section 100 of the PLCA)

Article 22 The Board of Directors shall summon a shareholders' meeting by sending a notice to the shareholders not less than seven days before the date of the meeting. The notice shall specify the place, date, time and agenda of the meeting and the subject matter to be submitted to the meeting together with appropriate details. Such notice shall be published in a newspaper for the period of not less than three consecutive days before the date of the meeting. (Please refer to Section 6, Section 29, and Section 101 of the PLCA)

- **The quorum:**

Article 23 The quorum of a shareholders meeting shall be either not less than twenty-five shareholders present and proxies (if any) or not less than half of the total number of shareholders, who hold shares amounting to not less than one-third of the total number of shares sold. (Please refer to Section 103 Paragraph 1 of the PLCA)

The Chairman of the Board shall, by the position, be the Chairman of the shareholders meetings. If the Chairman is absent or is unable to perform his duties the Vice-Chairman shall take the chair, if the Vice-Chairman is absent or there is one but he is unable to perform his duties, the shareholders shall elect one among themselves as the Chairman of the meeting. (Please refer to Section 104 of the PLCA)

If after one hour from the time fixed for any general meeting of shareholders, the number of shareholders present does not constitute a quorum as specified, such meeting shall be cancelled provided such general meeting was requested by the shareholders. However, if such shareholders meeting was not requested by the shareholders the meeting shall be called again and notice for a new meeting shall be sent to shareholders not less than seven days prior to the meeting. In the new meeting, no quorum shall be required. (Please refer to Section 103 Paragraph 2 of the PLCA)

- **Voting:**

Article 24 In casting votes, each shareholder shall have votes equal to the number of shares held by him. The resolution of the shareholders meeting shall comprise of the following votes:

(1) All ordinary resolution shall require a simple majority of the total of votes cast by shareholders present and vote at the meeting. In case the votes are tied, the Chairman of the meeting shall have a casting vote. (Please refer to Section 107 (1) of the PLCA)

(In this meeting, it is related to the Agenda Items 2 – 4 and 6)

(2) The resolutions to fix the director's remuneration shall require not less than two-third of the total number of votes cast by the shareholders present and entitled to vote. (Please refer to Section 90 of the PLCA)

(In this meeting, it is related to the Agenda Item 5)

Articles 10 The directors shall be elected at the shareholders meeting in accordance with the following rules and methods:

(1) Each shareholder shall have votes equal to the number of shares held by him;
(2) Each shareholder may exercise all the votes he has under (1) to elect one or several persons as directors, but may not allot his votes to any person at any number.

(3) The person who received highest votes in their respective order of the votes shall be elected as directors at the number of directors that the Company may have or that are to be elected at such meeting. In the event of equal votes among the persons elected in order of respective high numbers of votes, which number exceeds the number of directors that the Company may have or that are to be elected at such meeting, the Chairman of that meeting shall have a casting vote.

(Please refer to Section 70 of the PLCA)

- **Granting Proxy:**

Article 25 Proxy to attend the shareholders' meeting must be granted to one person only.

In case of a foreign shareholder who appoints a custodian in Thailand to be responsible for and looking after his/her shares, the shareholder can authorize a custodian to sign the proxy form on his/her behalf. (Please refer to Section 34 and Section 102 of the PLCA)

Issues prescribed in the Public Limited Company Act

- **Section 53.** A share is indivisible.

If two persons and more jointly subscribe for or hold one share or more, those persons must be jointly liable for remittance of payment for the share or shares and the amount in excess of the share value, and must appoint one among them as the person to exercise rights in the capacity as the share subscriber or shareholders, as the case may be.

- **Section 105.** The chairman of the meeting of shareholders has duties to conduct the meeting to be in accordance with the relevant articles prescribed in the Articles of Association of the Company and to conduct the meeting agenda in accordance with the respective order as set out in the notice of meeting, unless the meeting resolves to change the agenda order with votes of not less than two-third of the number of shareholders present.

Upon completion of consideration under paragraph one, the shareholders holding shares amounting to not less than one-third of the total number of shares sold may request the meeting to consider other matters in addition to those specified in the notice of meeting.

In the case where the meeting has not concluded the consideration of matters accordance with the agenda order under paragraph one, or the matters requested by shareholders under paragraph two, as the case may be, and it is necessary to adjourn the meeting, the meeting shall fix a place, date, and time for the next meeting and the Board of Directors shall send a notice of meeting specifying the place, date, and time and agenda of the meeting to the shareholders not less than seven days in advance of the date of the next meeting. Besides, the notice of meeting shall also be announced in a newspaper for the period of not less than three days prior to the date of the meeting.

- **Section 108.** In any meeting of shareholders, if the meeting was convened or a resolution was passed not in compliance with or in violation of the Articles of Association of the company or the provisions of this Act, shareholders of not less than five persons or shareholders holding shares amounting to not less than one-fifth of the total number of shares sold may request the court to order revocation of such resolution of the meeting, but the request must be made within one month from the date on which the resolution was passed by the meeting.

In the case where the court orders revocation of the resolution passed by the meeting of shareholders under paragraph one, the company shall notify the shareholders thereof within one month from date the judgment becomes final and conclusive.

- **Section 112.** The Board of Directors shall prepare the balance sheet and profit and loss account of the date ending the accounting period of the Company to be put forth to the Annual Ordinary Meeting of Shareholders for consideration to approve.

For the balance sheet and the profit and loss account to be prepared under paragraph one or to be prepared during the course of the accounting year of the Company to be submitted to the meeting of shareholders for consideration to approve, the board of directors shall have them prepared and audited by the auditor before submission to the meeting of shareholders.

- **Section 115.** No dividend shall be paid out of funds other than profit. In the case where the company still sustains an accumulated loss, no dividend shall be paid.

Dividend shall be distributed according to number of shares in equal amount for each share, unless the Articles of Association otherwise provide in respect of preference shares. Dividend payout must be duly approved by the meeting of shareholders.

If the Articles of Association of the company permit, the Board of Directors may pay interim dividend to the shareholders from time to time when they see that the Company has sufficient profit to do so and, after the dividend has been paid, they shall report such interim dividend payout to the next meeting of shareholders for information.

Payment of dividend shall be made within one month from the date of resolution of the meeting of shareholders or of the resolution of the board of directors, as the case may be. A notice of interim dividend payout thereof shall be sent to the shareholders and also be published in a newspaper.

- **Section 120.** The Annual Ordinary Meeting of Shareholders shall appoint an auditor and determine the remuneration of the auditor of the Company every year. The former auditor may be re-appointed.
- **Section 121.** The auditor shall not be a director, staff, employee, or person holding any position in the Company.
- **Section 125.** The auditor has the right to give written explanations to the meeting of shareholders and has duty to attend the meeting of shareholders at which the balance sheet, the profit and loss account, and the problems pertaining to accounting of the Company are considered in order to make clarifications in respect of audit to the shareholders, and the Company shall send to the auditor all reports and documents receivable by the shareholders in such meeting of shareholders.
- **Section 127.** The Company shall send the annual report together with copies of the balance sheet and the profit and loss account duly examined and approved by the meeting of shareholders and a copy of the minutes of meeting of shareholders only in the part concerning approval of the balance sheet, profit and loss account, and distribution of dividend, duly certified correct by the authorized signature, to the registrar. The Company shall also publish the balance sheet for public information in a newspaper for a period of at least one day within one month from the date of approval of the meeting of shareholders.
- **Section 218.** Any person who participated in the statutory meeting or meeting of shareholders and voted or abstained by falsely showing himself as a share subscriber, shareholder, or person authorized to vote on behalf of share subscribers or shareholders shall be liable to a fine not exceeding twenty thousand Baht.

Any person who aided the commission of offense pursuant to paragraph one by delivering document showing share subscription or share certificates for used in the aforesaid act shall be liable to the same penalty.

Issues prescribed in Securities and Exchange Act

- **Section 89/26.** In a shareholders' meeting, a person who has the right to vote shall be a shareholder whose name is recorded in the shareholders' register as of the date determined by the Board of Directors and the amount of shares for which each shareholder has the right to vote shall be in accordance with the shareholders' register as of the same date. In this regard, the right of such person shall not be affected even though the information in the shareholders' register as of the date of the shareholders' meeting has been changed.

- 5 -/ The date determined ...

The date determined by the Board of Directors under the first paragraph shall not exceed two months prior to date of the shareholders' meeting but shall not be prior to date on which the Board of Directors has approved to call for the meeting. Once the Board of Directors determines the date on which the recorded shareholders have the right to attend the meeting, such date shall not be altered.

**Requisition of Annual Report 2020 (56-1 One Report)
and the Sustainability Report for the year 2020
(Printed)**

The Company has released the 56-1 One Report and the Sustainability Report for the year 2020. The electronic files can be downloaded using the QR Code displayed in the Notice of Meeting (Registration Form) which was provided to shareholders.

For shareholders who require the printed version of the 56-1 One Report and/or the Sustainability Report for the year 2020, which are the same version as the electronic files downloaded from QR Code, please register by scanning QR Code appears below. PTTEP Guidelines on Personal Data Processing for Shareholders Meeting will be addressed in the registration process. PTTEP will send the printed reports to you in due course.





**PTTEP Guidelines on Personal Data Processing
For Shareholders Meeting**

PTT Exploration and Production Public Company Limited or PTTEP values the importance of personal data protection and therefore establishes guidelines on personal data processing for its annual general meeting of shareholders and extraordinary meeting of shareholders (herein collectively called the “Shareholders Meeting”) as follows:

Personal Data to be Collected

PTTEP will collect your personal data, namely your name-surname, date of birth, identification number, security account number, address, telephone number, email (if any), photo or VDO recording within the area of the Shareholders Meeting event. PTTEP will also collect health information (only as necessary for health screening for attendance to the Shareholders Meeting).

Remark: Any identification documents submitted to PTTEP, such as copy of national ID card or other official documents may contain sensitive data, e.g. race, blood type, religion which are not required for the purpose of holding the Shareholders Meeting. You may blacken out those sensitive data prior to submission of your documents to PTTEP. In case PTTEP receives documents from you that contain sensitive data, PTTEP reserves the right to blacken out those sensitive data for you and, in such case, PTTEP shall be deemed as having not collected any such sensitive data from the submitted documents.

Source of Personal Data

PTTEP may collect your personal data from the following sources:

1. Personal data appearing on the registration documents, proxy or health screening questionnaire (if any), copy of other cards or identification documents submitted to attend to the Shareholders Meeting.
2. Personal data appearing on the shareholder list as of the record date which PTTEP received from Thailand Securities Depository Co., Ltd. or TSD (PTTEP’s securities registrar).
3. On the Shareholder Meeting date, PTTEP will take photos and make a VDO recording in the area of the Shareholder Meeting event which may include attendees. You may appear in some such photos and/or VDO recordings. In case you wish PTTEP to refrain from disclosing any photos or any part of VDO recordings in which you appear, you may notify PTTEP for further processing.

Personal Data Processing

After the receipt of your personal data, PTTEP will proceed as follows:

1. Collect your personal data, both in hard-copy and in electronic forms as maintained domestically or overseas (Shared drive/Cloud), to support necessary arrangements concerning the holding of the Shareholders Meeting including other concerned activities.
2. Use the collected personal data for registration to attend to the Shareholders Meeting, calculation of the meeting quorum and vote in each agenda item, payment of dividend (in case the dividend payment is approved in such meeting), conduct of activities relating to the shareholders’ rights resulting from the Shareholders Meeting (if any) including contacting and sending documents to the shareholders and using PTTEP activities held for the shareholders.
3. Disclose the collected personal data to service providers that provide information and communication technology and services to PTTEP to proceed with the registration to attend to the Shareholders Meeting, calculation of the meeting quorum and vote in each agenda item, keeping as backup information in case of necessity. PTTEP will disclose the collected personal data to the service provider that provides Live Broadcast service for the Shareholders Meeting and event organizers that concern the Shareholders Meeting as necessary. PTTEP may be required to disclose the collected personal data, only to the necessary extent, to the Department of Disease Control, the Ministry of Public Health and other concerned government offices in case infection of communicable diseases is detected or is believably possible.

The name-surname of attendees who raise questions during the Shareholders Meeting may be mentioned in the meeting minutes which will be disclosed on the PTTEP website and sent to the Stock Exchange of Thailand (SET) and the Department of Business Development, the Ministry of Commerce as required by laws.

Purpose and Legal Basis for Personal Data Processing**Purpose for Personal Data Processing**

PTTEP collects, uses, and discloses the collected personal data for identification of the shareholders' right to attend to the Shareholders Meeting, calling for the Shareholders Meeting, registration to attend to the Shareholders Meeting, calculation of the meeting quorum and vote in each agenda item, payment of dividend (in case dividend payment is approved in such meeting), conduct of activities relating to the shareholders' rights resulting from the Shareholders Meeting (if any), including contacting and sending documents to the shareholders such as the annual report, sustainability report, and financial report.

Legal Basis for Personal Data Processing

1. Legal Obligation – To lawfully act as a listed company, a security issuer, and other legal position in compliance with the Public Limited Company Act B.E.2535 (1992), the Securities and Exchange Act B.E.2535 (1992) including other related laws, regulations and regulations.
2. Legitimate Interest – To act in the lawful interest of the data subjects and to the extent as reasonably anticipated by them, or for other purposes as allowed by laws such as photo taking, sound recording, VDO or CCTV recording as necessary, which will be used for security purposes, or as advertising materials, or in PTTEP activities held for the shareholders.

Measure and Period for Retention of Personal Data

PTTEP will retain your personal data in hard-copy format at the PTTEP office, or at PTTEP rental storage facilities, or at business places or storage facilities of the service providers that PTTEP hired to provide storage service of important documents. Such personal data may also be retained in electronic format within the PTTEP electronic database, or electronic database of service providers that provide information and communication technology and services to PTTEP. Your personal data will be retained for the entire period necessary to be used for the purposes identified above. After such period, PTTEP may also retain your personal data as backup information in case of necessity for the period of 10 years from the date of receipt of your personal data except as otherwise allowed by laws or in case PTTEP possesses any other rights or legitimate interest to process the collected personal data. After the afore-mentioned period, your personal data will be eliminated within 90 days.

Data Subject Rights

The data subjects are entitled to withdraw consent given for the use of personal data processing (withdrawal of consent shall not affect the collection, use, or disclosure of personal data to which the data subject has already given consent), to request access to and obtain a copy of their personal data including requesting the disclosure of acquisition of their personal data obtained without their consent, to request for correction of their personal data, to request for deletion of their personal data, to request for personal data transfer, including the right to object to data processing of their personal data.

You as a data subject may exercise the rights mentioned above by submitting your request to PTTEP, either in a hard-copy or electronic format. You can download the form and related details from the PTTEP website <https://www.pttep.com> PTTEP will consider and advise the outcome of our consideration within 30 days from the date of receipt of your request. PTTEP may refuse to proceed with the data subject's request, only to the extent legally allowable.

Revision of Guidelines on Personal Data Processing

PTTEP may from time to time revise these guidelines to remain in line with the legal requirements or any changes in PTTEP's process. PTTEP will notify you of the revised guidelines prior to enforcement with your personal data.

Contact Information

Corporate Secretary Division

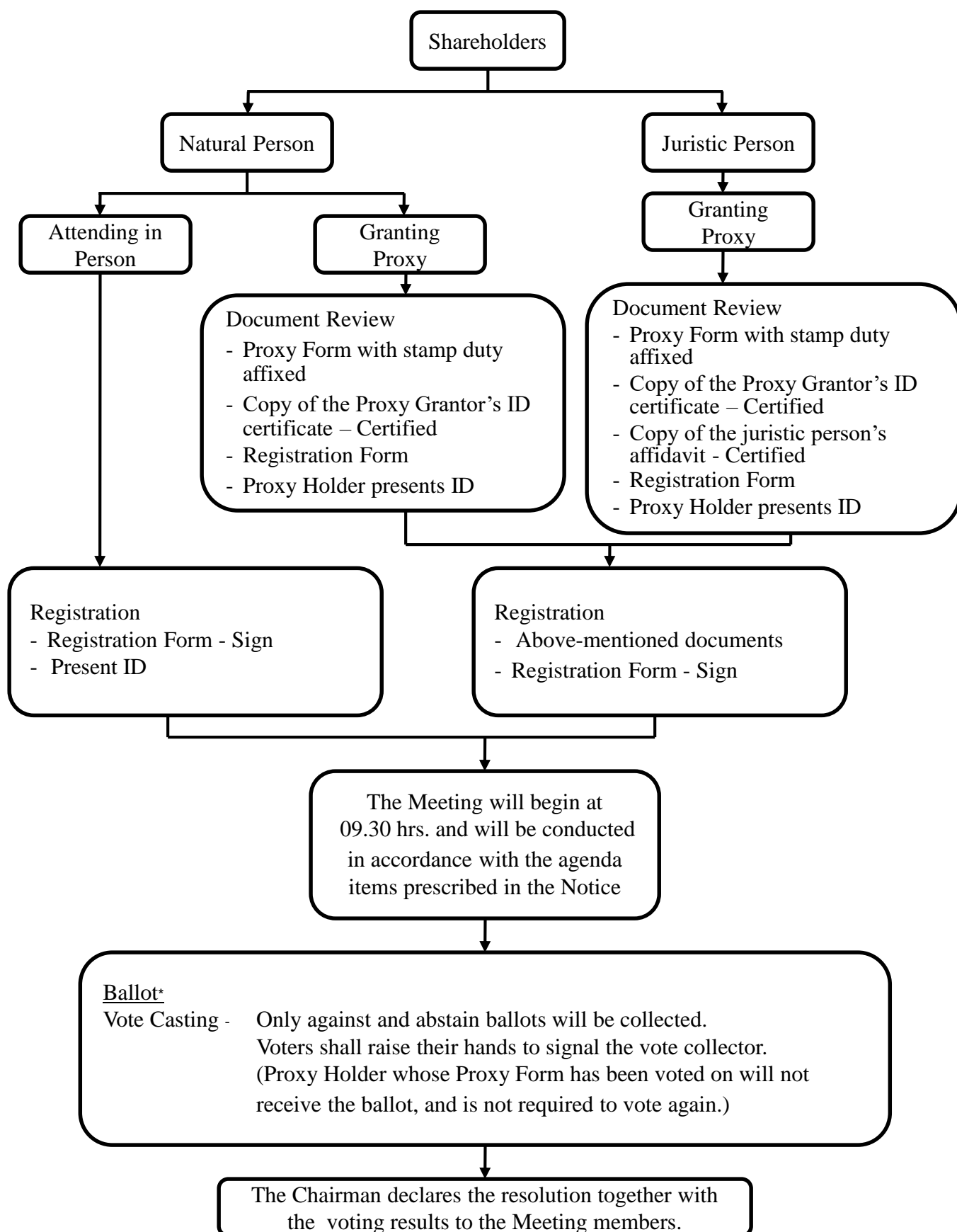
PTT Exploration and Production Public Company Limited

555/1 Energy Complex Building A, Floors 6, 19-36 Vibhavadi Rangsit Road, Chatuchak, Bangkok 10900

Tel.: +66 2537 4832, +66 2537 4000 ext. 1435

E-Mail: CorporateSecretary@pttep.com

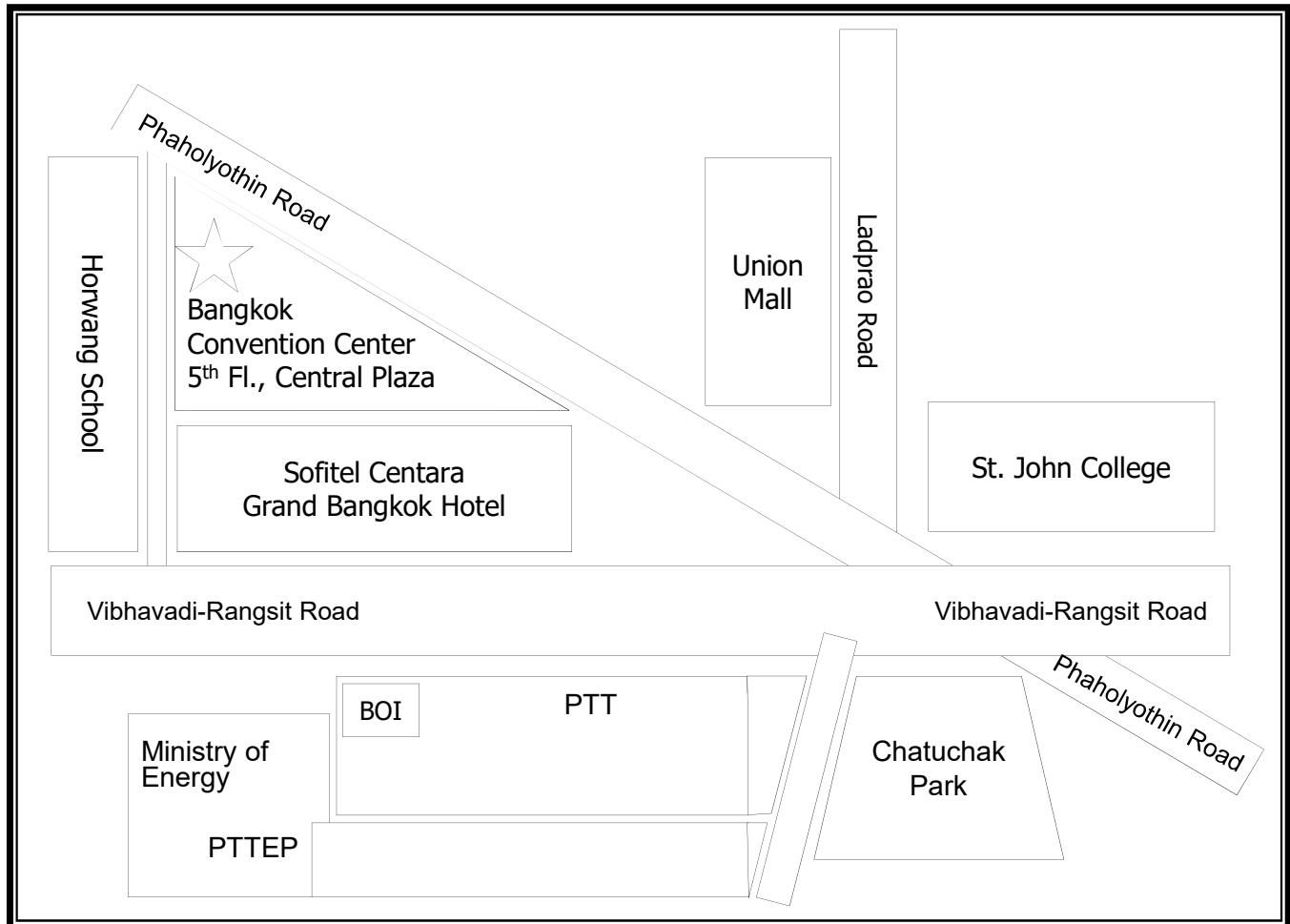
Procedures for Attending the 2021 Annual General Shareholders' Meeting



Remark:

1. The Company will strictly conduct a health screening for all meeting attendees.
2. After the meeting is adjourned, please return the remaining ballots to the Company's officer for the voting review of the agenda item 6 regarding the appointment of new directors.

Map of the Meeting Location
Bangkok Convention Center, 5th Floor, Central Plaza Ladprao (Plaza Zone)
1695 Phaholyothin Road, Chatuchak, Bangkok 10900





**Measures and Guidelines for the Annual General Shareholders' Meeting
under the Circumstance of Coronavirus 2019 (COVID-19)**

The Company's Precautionary Measures and Guidelines for the Annual General Shareholders' Meeting under the Circumstance of COVID-19 are as follows:

1. The Company will disclose its Notice for the 2021 Annual General Shareholders' Meeting, together with related documents on the Company's website <http://www.pttep.com> on 5 March 2021, as well as sending by postal mail to shareholders in advance.
2. PTTEP kindly requests Shareholders' cooperation in giving their proxy authority to PTTEP's Independent Director to attend the meeting on behalf of Shareholders by sending back the filled-in proxy form together with required documents, using a business reply envelope (postage stamp is not required), which will be sent to shareholders together with the Notice of 2021 Annual General Shareholders' Meeting in advance, to the Corporate Secretary Division, PTT Exploration and Production Public Company Limited Energy Complex Building A, 555/1 Vibhavadi Rangsit Road, Chatuchak, Chatuchak, Bangkok 10900 Thailand within 7 April 2021.
3. To facilitate convenience for shareholders, there will be a live broadcast of the AGM via website: <http://www.pttep.com>. The shareholders whose names are recorded in the shareholders' register as of 2 March 2021 (Record Date) can log in with their 10-digit shareholder ID stated in Notification of Meeting, which will be distributed to Shareholders, or their ID Card number.
4. Shareholders are welcome to submit relevant questions prior to the meeting. Shareholders are requested to include their name, telephone number, email address (if any) in the following channel: E-mail: CorporateSecretary@pttep.com or send their questions together with the proxy form by using the business reply envelope (postage stamp is not required). PTTEP will provide answers to the questions on the Company's website.
5. In case there are shareholders who wish to attend the meeting in person, the Company would like to request your cooperation to strictly comply with the following measures.
 - 5.1 PTTEP shall conduct health screening, in compliance with the guidelines of the Department of Disease Control, at the meeting area. Attendees shall be required to truthfully fill in the COVID-19 Screening Questionnaire regarding possible infection of disease before entering the meeting venue. The Screening Questionnaire will be published on the Company's website and attendees can fill in the form in advance. Please note that concealment of health information or traveling records is considered a violation of the Communicable Diseases Act B.E. 2558. Attendees are suggested to use the Thai Chana and/or Mor Chana applications for checking in and out as recommended by the government. The Company has organized appropriate social distancing of at least 1 meter in various areas, e.g., temperature-screening points, document-checking points and registration counters.
 - 5.2 PTTEP reserves the right to deny attendees' entry into the meeting, specifically those who are identified with a body temperature of 37.5 degrees Celsius or higher or those who have recently visited or returned from any disease infected zones as stated by the Ministry of Public Health in less than fourteen (14) days, including those who have had close contact with people who have visited or returned from any disease infected zones in less than fourteen (14) days. It also includes those having a fever or showing any signs of COVID-19 infection or respiratory symptoms.

- 5.3 PTTEP will arrange the seating with appropriate social distancing at a minimum of 1.5 meters placement from each other. This will limit number of available seats in the meeting room to 300 seats. After the registration procedure, each attendee will be assigned a seating number and is required to sit as specified for the sake of the disease prevention or following up in case of any unforeseen circumstances. Seats are not allowed to be moved and when the seats are fully occupied on first come first served basis, PTTEP kindly requests any additional shareholders to view the live broadcast instead.
- 5.4 On the meeting day, PTTEP kindly request shareholders, who wish to ask questions, to write down and submit their questions at the registration counter or in the meeting room instead of speaking through the room microphone. The meeting will be conducted in a concise manner within 2 hours timeframe. There is a limit to answering 5 questions for each agenda during the meeting. For any questions that are not addressed during the meeting, PTTEP will post the company's answers on the Company's website soonest.
- 5.5 The venue will be sanitized and cleaned according to the standards of the Ministry of Public Health prior to the meeting. PTTEP kindly requests everyone to wear a facemask at all times.
- 5.6 Neither lunchbox nor coffee or tea will be served at the meeting. Foods and drinks are not allowed in the meeting area.

Printed copies of the 56-1 One Report, Financial Report and Sustainability Report will not be provided at the meeting for sanitation and in order to minimize personal direct contact, and to reduce any environmental impact. The Company will not provide any souvenir at the meeting.

In case there are any changes in the situation or additional AGM-related measures that come from the Government entities, the Company may inform Shareholders via the Company's website (<http://www.pttep.com>) and other media channels as appropriate.

If there are many attendees or these attendees arrive at the same time, there may be a delay in screening and registration for the meeting. PTTEP hereby apologizes for any such inconvenience that may arise.

Sincerely yours

PTT Exploration and Production Public Company Limited

Corporate Secretary Division

Tel.+66 2537 4832, +66 2537 4611



SCREENING QUESTIONNAIRE COVID-19
Before attending the 2021 Annual General Shareholders' Meeting

Due to the outbreak of COVID-19, PTTEP sets out this questionnaire as a preliminary screening measure.

The Company kindly requests your cooperation to complete the following questions.

Name and Surname	
Mobile Phone Number	

1. Do you have any of the following symptoms in past 14 days? Please circle all that apply:

Yes / No	Fever/ Chills
Yes / No	Shortness of Breath/ Tiredness/ Difficulty breathing
Yes / No	Body aches and muscle pains
Yes / No	Wet cough/ Dry cough
Yes / No	Sore throat
Yes / No	Nasal congestion/ Runny nose

2. Did you have close contact with an infected patient / a person who provides care to the infected patient OR a person under investigation for COVID-19?

Yes / No

3. Please list names of the province (if you were in Thailand) or city and country (if you were not in Thailand) where you stayed during the past 14 days in the space below.

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Consent on Personal Data Collection, Usage, and Disclosure

I hereby acknowledge and provide consent to PTTEP to collect, use, and disclose my personal data including health information filled in this COVID-19 Health Screening Questionnaire in accordance with PTTEP Guidelines on Personal Data Processing for Shareholders Meeting as attached to the Invitation Letter for Shareholders' Meeting and as posted on PTTEP website www.pttep.com for the purpose of COVID-19 screening to align with the laws and regulations of concerned governmental units. I also acknowledge the data subject rights and contact information for the exercise of such rights as indicated in the mentioned Guidelines.

Signature _____ **Date** _____